Reserve a group study room

Please follow these steps:

1. Log in to your ETH email account: webmail.ethz.ch (or use Outlook)

2. Select the calendar function

3. Enter a date for the desired reservation time (max. 4 hours)

4. Enter your ETH affiliation and your department as title of the appointment. e.g. STUD USYS or STAFF HEST

5. Open the scheduling assistant

6. Click button «Add room»

7. Select one of the following rooms:

    ETHBIB Team Working Space CHN H 33
    ETHBIB Team Working Space CHN H 43.1
    ETHBIB Team Working Space CHN H 43.2

8. Confirm with OK

9. Send

You will immediately receive an email to let you know if the room is available at the desired time.
The display on the door sign appears with a time delay. Group study rooms can be booked up to 21 days in advance.