



Eidgenössische Technische Hochschule Zürich  
Swiss Federal Institute of Technology Zurich



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Housing Office UZH/ETH  
Zimmer- und Wohnungsvermittlung

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# SUBTENANCY APPLICATION

## The 10 most important things to know if you want to sublet your room

- If your room has been allocated through the Housing Office, only this application form will be accepted
- Subletting is not allowed until the main tenant has moved in himself/herself and has signed the contract
- The maximum length for a subtenancy is two month
- . The subtenant has to be a student and under 28 years of age
- The application must include a copy of the student card and passport of the subtenant
- You can either bring the application form to our office in person or send it to us by email
- The main tenant continues to be liable for the rent owed and remains partner to the letting agreement
- The cleaning fee which is indicated in your rental contract will be deducted from the deposit of the main tenant
- The deposit of the main tenant will be returned by WOKO 8-10 weeks after the end of the rental agreement
- It is up to you if you want to take a deposit from your subtenant but we do recommend it

**The subtenancy is valid only after the confirmation mail from the Housing Office. Please note that WOKO will charge a penalty fee of CHF 100.- for unauthorized subtenancies**

# SUBTENANCY APPLICATION

**Main tenant**

Surname, first Name

House, room

Email, phone

Address while absent

**Subtenant**

Surname, first Name

Date of birth

 male  female

Email, phone

Registered at

 ETH  UZH other, please specify:

Length of subtenancy

from

to

Rent per month

The follow tenants in the accommodation confirm that they have been informed about this subtenancy and agree to it by signing below (not necessary for Meierwiesenstrasse and Überlandstrasse):

Surname, first name

Signature


Date, signature main tenant

Date, signature subtenant

Decision Housing office