

Application: Introduction of a new Course at D-ARCH

Application deadlines for new courses:

- 28th February for the following autumn semester
- 31st October for the following springsemester

[Further rules and directives on course scheduling at ETH Zurich](#)

[Further rules and directives on teaching assignments at ETH Zurich](#) (German only)

[Conditions for teaching assignments at D-ARCH](#)

Information on the Chair

Professor	<input type="text"/>		
Person responsible	<input type="text"/>		
Tel. internal	<input type="text"/>	Tel. external	<input type="text"/>
Mobile-No.	<input type="text"/>	Email internal	<input type="text"/>

Information on the Course

Course title (German teaching language requires German AND English title)

Category	<input type="checkbox"/> Elective course (BSc and MSc)	
	<input type="checkbox"/> Core course (MSc)	
	<input type="checkbox"/> Doctoral colloquium	
	<input type="checkbox"/> Summer school	
	<input type="checkbox"/> Other:	<input type="text"/>
Language	<input type="checkbox"/> German	
	<input type="checkbox"/> English	Note: Teaching language and examination language must be identical!
Form of Teaching	<input type="checkbox"/> Lecture (V)	
	<input type="checkbox"/> Exercise (U)	
	<input type="checkbox"/> Lecture with exercise (G)	
	<input type="checkbox"/> Seminar (S)	
	<input type="checkbox"/> Colloquium (K)	Note: Course type definitions
Periodicity / Duration	<input type="checkbox"/> Every spring semester	<input type="checkbox"/> Unlimited
	<input type="checkbox"/> Every Autumn semester	<input type="checkbox"/> Limited: Until and incl.
	<input type="checkbox"/> Every FS and HS	(indicate HS/FS/year): <input type="text"/>

Kursumfang

Number of hours per week

Number of hours per semester

Block teaching (no. of hours)

Block teaching during the semester is not allowed.
A regular block week is of 40 hours.

Block teaching: Description, dates, location, duration

Form of Examination

☐

Session examination

☐

Semester end examination

☐

Graded semester performance

☐

Ungraded semester performance

☐

oral exam

☐

written exam

Note: [Examination types](#) and [All about performance assessments!](#)

Short description (400 characters)

Learning objectives

Content

Additional information (conditions, additional costs for students etc.)

Information on the Lecturer

Surname

Phone No.

Name

Email

Current post of the lecturer, relevant professional experience etc:

Employment
current post

- ☐ D-ARCH (chair)
☐ ETHZ (chair)
☐ EMPA (ETH domain)
☐ External employment

Employment
application

- ☐ D-ARCH (chair)
☐ EMPA (other ETH domain)
☐ External teaching assignment

The undersigned acknowledges:

- For each course - regardless in which category - the professor is fully responsible from the introduction and for the entire duration of the course.
- At any time, and especially in the planning phases (March and September), the professor ensures a complete processing of all course data in E-DOZ.
- All information about the courses must be listed in E-DOZ (catalog data) so that it is visible in the course catalog. Links to chair websites with additional or deviating information are not legally permitted and therefore cannot be accepted.
- Since 1st August 2018, the Rector's instructions [Continuous performance assessment in teaching](#) are valid.
- Elective courses will be set to "will not take place" and the corresponding teaching assignments will be deleted in the following semester if no feedback is provided via E-DOZ within the deadline.
- Two successive non-completions of an elective subject lead to the cancellation from the course catalog without replacement.

Name of Professor

Date

Signature