



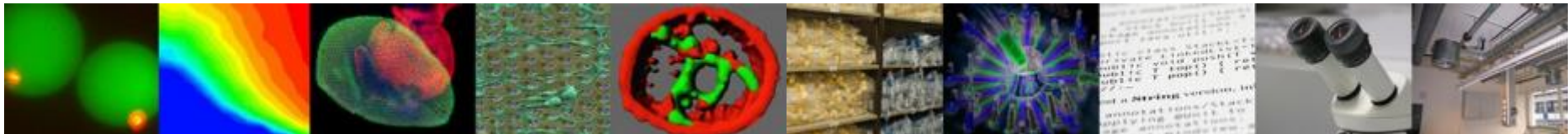
General Assembly of VMB 2017 Association of PhDs and PostDocs

Verein Mittelbau d-BSSE

Welcome to the General Assembly!



The current board and active members of the VMB.



Agenda

1. Selection of minute taker
2. Approval of minutes from last general assembly
3. Approval of the Agenda
4. Activity reports
5. Financial report
6. Discharge of the board
7. Elections of new board members
8. Elections of Mittelbau representatives
9. Varia

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Approval of minutes from last general assembly

Report of the AVETH General Assembly in 21 March 2016

1. The assembly took place in the Misrock room. 14 people were present at the beginning of the event. Gregor Schmidt, the president of VMB, opened the event.
2. The minutes were taken by Marc Rullan
3. Review of activities done the last year:
 - o German course: Christos Dimitrakopoulos, who organized the courses, is not present. Gregor Schmidt reports its success.
 - o Volleyball tournament: Ariane Hofmann was the organizer from the d-BSSE, although it was jointly organized by the FMI, Biozentrum, the Swiss TPH and the Department of Biomedizin of Basel.
 - o Life science party: Ariane Hofmann helped organize it, although it was again organized jointly between the Biozentrum, FMI, TPH, Interns of Novartis, Interns of Roche, DBM and d-BSSE.
 - o Game evenings: Geethika Arekatla, the current organizer, is not present. Gregor Schmidt reports that it has been held monthly, with an attendance of 10 to 20 people.
4. Financial reports for years 2014 and 2015 are presented. The finances for both years are approved unanimously the board is discharged.
5. Vote for new board positions:
 - o President: Marc Rullan
 - o Secretary: Maximilian Bahls
 - o Cashier: Gregor Schmidt
 - o Media and Communications officer: Daniel Gerngross
 - o Scientific events organizer: Maaike Welling
 - o Person of trust: Enkelejda Miho

Vote for new controllers:

 - o Controller 1: Lukas Widmer
 - o Controller 2: Jorge Beira

All positions are voted for simultaneously. They are approved unanimously by the 12 people present.
- 1) The financial reports for years 2014 and 2015 were presented. The finances for both years were approved unanimously, and the board was discharged.
6. Varia
 - a. The Mittelbau representatives informed about their role in the department
 - b. Max Bahls agreed to translate the association's statutes to English

The President

Marc Rullan



The Secretary

Maximilian Bahls



The Cashier

Gregor Schmidt



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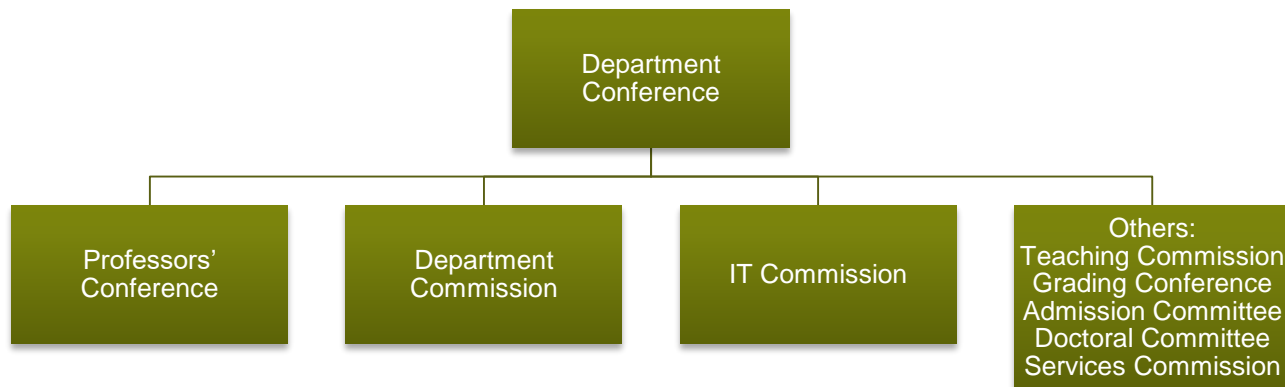
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Activity report

1. Mittelbau Representatives
2. Intradepartmental seminars
3. German classes
4. Sports events
5. Beer brewing
6. Media and Communication
7. Game evenings
8. Movie nights

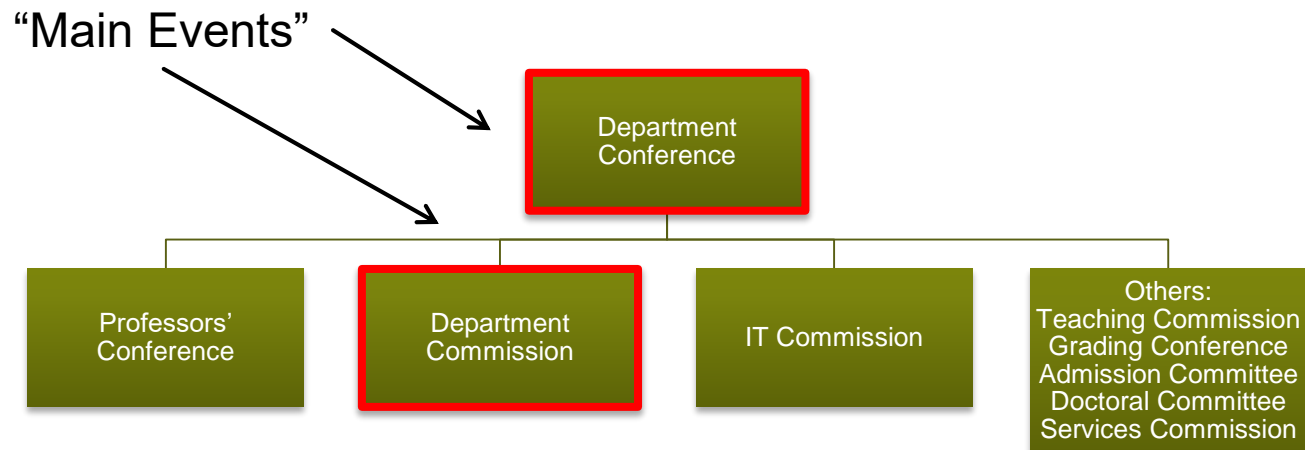
Activity Reports – Mittelbau Representatives

D-BSSE Organisational Structure



Activity Reports – Mittelbau Representatives

D-BSSE Organisational Structure



Activity Reports – Mittelbau Representatives

Department Conference

- Votes:
 - 1x per Professor
 - 2x Mittelbau
 - 2x BSA
 - 2x DAS/FIS
- Decides on
 - Department services
 - Facility Heads
 - Doctoral theses
 - Annual reports
 - Implementation of ETH guidelines

Department Commission

- Votes:
 - Department Head
 - Deputy Head
 - Head of Teaching
 - FIS representative
 - Department Coordinator
- Decides on
 - Day-to-Day business
 - Bullet points for other Conferences
 - Room usage
 - Prepares budget distribution plan for professors

We have actual votes here

Activity Reports – Mittelbau Representatives

2016 issues

- Research plans
- Intradepartmental seminars
- Financial planning seminar
- Restructuring of Biotech Msc.
- Restructuring of ETH admissions

Upcoming issues

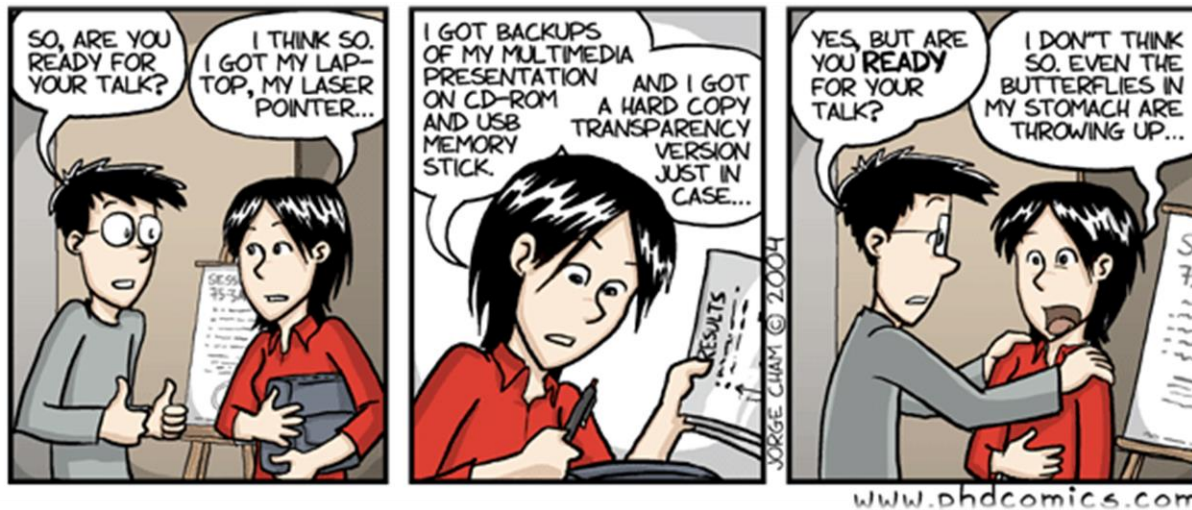
- Polling mechanism / office hours
- Professorial appointment
- Labor statistics
- Seminars on financial planning and research plan submission

Activity Reports – Mittelbau Representatives

Current Mittelbau Representatives

- Jorge Beira (Postdoc Paro group)
- David Fuchs (PhD student Fussenegger group)
- Daniel Gerngross (PhD student Panke group)
- Hanyu Qin (PhD student Pantazis group)

Activity Reports – Intra-Departmental Scientific Seminars



Activity Reports – Intra-Departmental Scientific Seminars

- Since October 2016 every Thursday at 16.30 in the Science Lounge
- Two presentations, 15 minutes each, followed by discussion
- Content:
 - **Comprehensible for both experimental and theoretical scientists!**
 - Research plan and progress, not necessarily a finished project
- Personal feedback for presenters by audience using the feedback forms (content, visual aids and presentation skills)
- Apéro after the talks

Activity Reports – Intra-Departmental Scientific Seminars

- Goals:
 - Improve the understanding of the scientific expertise and opportunities within this multidisciplinary department
 - Feedback and discussion with scientists from different backgrounds in an informal setting
 - Collaboration opportunities
 - Improve presentation skills of PhD students and PostDocs

Activity Reports – Intra-Departmental Scientific Seminars

■ Survey results:

Have you attended?

	Response Total	Response Percent
<input type="checkbox"/> Yes	51	81%
<input type="checkbox"/> No	12	19%
Total Respondents	63	

Will you keep attending?

	Response Total	Response Percent
<input type="checkbox"/> Yes, very likely	26	51%
<input type="checkbox"/> From time to time	23	45%
<input type="checkbox"/> Probably not	2	4%
<input type="checkbox"/> No	0	0%
<input type="checkbox"/> Comments	2	4%
Total Respondents	51	
(skipped this question)	64	

Why not?

	Response Total	Response Percent
<input type="checkbox"/> Not interested	6	55%
<input type="checkbox"/> Too many seminars in the department already	7	64%
<input type="checkbox"/> The timing does not suit me	5	45%
<input type="checkbox"/> Other, please specify	1	9%
Total Respondents	11	
(skipped this question)	104	

Activity Reports – Intra-Departmental Scientific Seminars

- Survey results:

Feedback form to evaluate presenters

Have you used it?

	Response Total	Response Percent
<input type="checkbox"/> Yes	32	59%
<input type="checkbox"/> No	22	41%
Total Respondents	54	

+ positive feedback from presenters themselves!

Activity Reports – Intra-Departmental Scientific Seminars

- Survey results:

Apéro

Have you stayed for the apéro?

	Response Total	Response Percent
<input type="checkbox"/> Yes	34	63%
<input type="checkbox"/> No	20	37%
Total Respondents	54	

Was this valuable for scientific discussions?

	Response Total	Response Percent
<input type="checkbox"/> Yes	24	75%
<input type="checkbox"/> No	8	25%
Total Respondents	32	

Activity Reports – Intra-Departmental Scientific Seminars

- Survey results:

Most common comments:

- *Happy to learn more about different labs in the institute*
 - *The talks are very understandable*
 - *Presenters should stick to 15 min time slot*
 - *More informal setting would encourage people to discuss research approaches / problems even more > combine apéro with presentation?*
-
- *Altogether the intra-departmental seminars are rated with **3.91** on a scale of 1-5!*

Activity Reports – German Classes

Motivation for German classes

- Many international students in BSSE
- In-house, spend less work time
- Socialize in the courses, contacts between the persons of different groups can be facilitated
- Credit points for PhD students

Activity Reports – German Classes

Previous German classes

- In general, we aim at 3 rounds of classes per year starting at **January, April** and **October**. This year, two took place (A2.1 and B1.1)
- Each course: **1.5 hour** per week for **13 weeks**, at **Erasmus Room**
- Minimum (**10**) and maximum (**15**) number of students
- Cost range from **140** to **210** CHF (depending on number of students)

Activity Reports – 4th Life Science Beach Cup: 16th of July 2016

Swiss TPH
FMI

Friedrich Miescher Institute
for Biomedical Research



Departement
Biomedizin
Basel

BIOZENTRUM

Universität Basel
The Center for
Molecular Life Sciences



D-BSSE
Department of Biosystems
Science and Engineering

- 8 men teams
- 7 mixed teams
- 3 women teams
- Prices for the first three teams in each category
- BBQ afterwards



Activity Reports – Summer football tournament:

10th of September 2016

- 3 games of 60 minutes
- Managed to pull together 11 players for the dBSSE team!
- Barbecue at Merian Garden after the games



FMI

Friedrich Miescher Institute
for Biomedical Research

BIOZENTRUM

Universität Basel
The Center for
Molecular Life Sciences



D-BSSE
Department of Biosystems
Science and Engineering

(Future) Activity Report: Skiweekend 2017

- Location:
 - Engelberg

- 23/60 Mittelbau members

Skiweekend 2017

BSA / Mittelbau / Biotech Alumni



Dear Students,

we would like to invite you to a weekend full of fun, sports and socializing in Engelberg. The BSA (Biotech Students Association), Mittelbau (PhD and Postdoc Association) and Biotech Alumni organize a trip to one of Switzerland's leading ski resorts. Engelberg is a great location for both ski / snowboard beginners and experts. But we also would like to encourage people who can't / don't want to ski / snowboard to join our trip as you can do sledding, ice skating, cross-country ski or hiking. Additionally we will have people with us who are official teachers and who would be pleased to teach beginners how to ski / board.

Sign up in the Doodle (<http://doodle.com/poll/prua3rfugr69ukp7>) as spaces are limited. People who need to rent equipment will be approached in January 2017.

Essentials to bring:

Sleeping bag
Ski / Board Gear (Renting possible)
Clothes for Skiing and Housing
GA / Halbtax / ID

When: 17.03.17 - 19.03.17

Where: Engelberg in Obwalden

Price: 120 CHF to 200 CHF

(Depending on GA / Halbtax
and 1 Day or 2 Day Skiticket)

Questions? Sent a mail to:

max.huber@bsse.ethz.ch



(Future) Activity Report: Skiweekend 2017 - Costs

- 3 Categories:
 - 170 CHF (BSA, Students)
 - 200 CHF (Mittelbau, PhD)
 - 230 CHF (Alumni, None)

- Current planed support
 - 3335 CHF from the BSA
 - 1150 CHF from the Mittelbau

Skiweekend 2017 - Costs

- 3 Categories:
 - 170 CHF (BSA, Students)
 - 200 CHF (Mittelbau, PhD)
 - 230 CHF (Alumni, None)

- Current planed support
 - 3335 CHF from the BSA
 - 1150 CHF from the Mittelbau

((Vorname Nachname))

Activity Report: Beach volleyball practice



Activity Report: Beer brewing



Activity Report: Media and Communication

- <https://www.bsse.ethz.ch/department/mittelbau.html>
 - News page (send me news relevant for the VMB/Mittelbau!!!)
- Helping out at the Intra-Departmental Seminar Series
- Being a Mittelbau representative

ETH zürich Student portal
Alumni association
ETH Zurich

Department of Biosystems Science and Engineering

News and Events | The Department | Research | Studies | Doctoral Studies

ETH Zurich → D-BSSE →

Department Management
Department Services
People
Advisory Board
Scientific Staff
VMB News & Events
VMB German Course
VMB Document Archive
Intra-Departmental Seminar
Spin-off Companies
How to Find Us
Open Positions

Scientific Staff

Latest News

02.12.2016
Financial Planning Course
The VMB welcomes experts of Stiftung Benefit for the English version of their seminar "Fundamentals in Financial Security and Planning" (23.01.2017).
[Read more →](#)

12.09.2016
Intra-Departmental Seminar Series
We are proud to introduce the start of weekly intra-departmental seminars for and by Postdocs and PhD students. Our department consists of people and research groups with very different scientific backgrounds. This seminar series will promote the interaction between different groups and allow us to optimally benefit from each other's expertise and our interdisciplinary environment. [Read more →](#)

Activity Reports – Game Evening

- Takes place first week of every month.
- Food and drinks sponsored by the VMB: 50 CHF/ month.

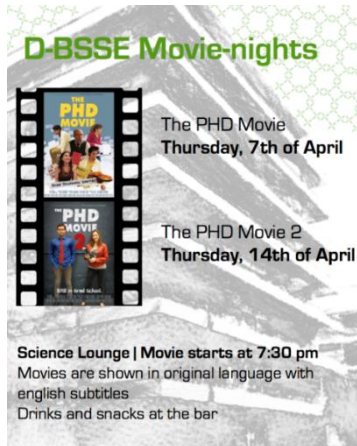
My work:

- Book science lounge: quick mail to Swantje
- Buy food and drinks every other month.
- Mail department
- Host the game evening: Transport food, drinks and games.



Activity Reports – D-BSSE Movie Nights

- Movies Nights (2016): 4x



- Movie suggestions (2017) and new motivated members welcome!
- Support from
 - SOS ETH (Broadcasting licenses)
 - AVETH (Snacks)



Contact: Ferdinand Sedlmayer, Julia Boos, Gregor Schmidt

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Financial report 2016 – costs, income & budget

	Cost	Income	Difference	Budget
Membership fees	0.00	1560.00	1560.00	+1000.00
Movie nights	0.00	0.00	0.00	-300.00
Game evenings	402.30	0.00	-402.30	-500.00
Brewing	646.14	0.00	-646.14	-1000.00
Sports activities	298.80	0.00	-298.80	-500.00
Scientific events	90.00	0.00	-90.00	-2000.00
VMB board related + GA	469,61	0.00	-469,61	-1000.00
German classes 2016	3520.00	3090.00	-430.00	-1000.00
German classes 2015	2400.00	0.00	-2400.00	-2400.00
Total	7826.85	4650.00	-3176,85	-7700.00

Income statement 2016

Assets	31.12.2015	31.12.2016
Cash	1715,35	404,85
Bank account	7907,76	8244,80
Total assets	9623,11	8649,65

Liabilities	31.12.2015	31.12.2016
Open liabilities	522,75	1654,28
Transitory liabilities	0,00	1071,86
Total liabilities	522,75	2726,14

Balance	31.12.2015	31.12.2016
Total	<u>9100,36</u>	<u>5923,51</u>

Controller Report 2016

BERICHT DER REVISION DER VMB BUCHFÜHRUNG GESCHÄFTSJAHR 2016

Der vorliegende Bericht der beiden Revisoren Jorge Belra und Lukas Widmer beinhaltet die durchgeführten Arbeiten, Resultate sowie Fazit der VMB Buchprüfung vom 26. Januar 2017.

DURCHGEFÜHRTE ARBEITEN

1. Kontrolle des Vorhandenseins von Belegen für getätigte Geschäfte.
2. Prüfung der Einhaltung der statuarischen Vorschriften bezüglich Finanzen.
3. Prüfung, ob Einnahmen und Ausgaben den richtigen Konten zugeordnet sind.
4. Prüfung der Forderungen und Verbindlichkeiten des VMB.
5. Überprüfung der Finanzbestände des VMB.
6. Prüfung des Jahresabschlusses.

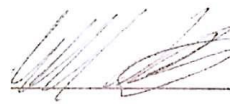
RESULTATE

1. Die geprüften Geschäfte sind korrekt belegt.
2. Es wurden keine Verletzungen der Vorschriften festgestellt.
3. Einnahmen und Ausgaben wurden den richtigen Konten zugeordnet.
4. Die offenen Forderungen und Verbindlichkeiten sind belegt.
5. Die Finanzbestände stimmen mit den entsprechenden Auszügen überein.
6. Der Jahresabschluss wurde korrekt ausgeführt.

FAZIT

Der Quästor hat eine gewissenhafte und saubere Buchhaltung geführt. Insbesondere anerkennen die Revisoren die im Vergleich zum Vorjahr neu vorgenommene Abgrenzung der Aufwände und Einnahmen der Deutschkurse nach statuarischem Geschäftsjahr, sowie die Einführung des Kassabuchs.

Die Revisoren empfehlen die Entlastung des Vorstandes für das Geschäftsjahr 2016.


Jorge Belra
Lukas Widmer

Budget 2017

■ Current balance	+5923,51	CHF
■ Income AVETH member fees 2017	+~1500.00	CHF
■ General board costs & GA 2017	-1000	CHF
■ Language classes	-1000	CHF
■ Game evenings	0	CHF
■ Movie nights	0	CHF
■ Sports activities	-1000	CHF
■ Ski weekend	-1150	CHF
■ Beer brewing	-500	CHF
■ Scientific Events	-500	CHF
■ Equality events	-500	CHF
<hr/>		
■ Win/Loss	-4150	CHF
■ Assets at end of 2017	1773,51	CHF

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Election of new board members & controllers

- President
- Cashier
- Secretary
- Media & communications officer
- Person of trust
- Controller 1
- Controller 2
- Scientific event organizer
- Head of german classes
- Head of game evenings
- Head of movie nights
- Head of volleyball activities



Election of new board members & controllers

■ President	Marc Rullan
■ Cashier	Gregor Schmidt
■ Secretary	Maximilian Bahls
■ Media & communications officer	Daniel Gerngross
■ Person of trust	David Fuchs
■ Controller 1	Lukas Widmer
■ Controller 2	Philipp Rottmann
■ Scientific event organizer	Maaike Welling
■ Head of german classes	Christos Dimitrakopoulos
■ Head of game evenings	-
■ Head of movie nights	-
■ Head of volleyball activities	Anna

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Election of Mittelbau representatives

Kasper Renggli

- Senior Postdoc in Andreas Hierlemann's group
 - Research in the Organ-on-Chip field by combining microfluidics with 3D cell culture
 - Biosafety officer
 - Member of the Teaching Commission



- Personal
 - 32 years old (today is my birthday :D)
 - Married
 - Father of 2 boys
 - Swiss from Basel



University
of Basel

- BSc and MSc in nanoscience at University of Basel
 - Student parliament co-president



Trinity College Dublin
Coláiste na Tríonóide, Baile Átha Cliath
The University of Dublin

- Exchange Semester at Trinity College Dublin



University
of Basel

- PhD at University of Basel
 - Board member of the academic senate
 - Founder and co-president of the assistant's association at unibas
- Postdoc at MIT
 - Postdoc representative in the Biological Engineering Department



Massachusetts
Institute of
Technology



Election of Mittelbau representatives

- Sine Yaganoglu
- David Fuchs
- Kasper Renggli
- Jorge Beira

Plans for 2017

- Political engagement
- Scientific events
- German classes
- Volleyball and Football summer tournaments
- Ski weekend
- Beer brewing
- Lunch meetings with new comers

Thank you for your attention, and enjoy the food!