

Guideline for public presentations associated to the doctoral defence at the LPC – “Öffentlicher Teil der Doktorprüfung”

This guideline is **in addition** to the [“Schritte zu Ihrem Doktoratstitel am D-CHAB”](#) / [“Steps Towards your PhD in the D-CHAB”](#).

This public presentation taking place additionally to the doctoral exam will be organised as follows:

1. **The public presentation is mandatory for all doctoral students** and is organized within the regular schedule of the PC Kolloquium on a Tuesday afternoon/early evening during the full semester as a “Minisymposium Doktorierende” on usually 2-3 dates per semester. Up to 4 presentations may be scheduled on one date. Following the “Minisymposium Doktorierende” an apéro will be organized and paid for by the institute.
2. The **presentation** should reflect the work carried out during the doctorate and shall address a knowledgeable audience.
3. The **presence of the supervising professor is mandatory**; the head of the institute introduces the speaker and manages the discussion/questions.
4. **Date:** The presentation must take place before the examination date (typically within one year).
5. The **supervising professor must reserve a date** for his/her doctoral student's presentation during the upcoming PC Kolloquium series during a faculty meeting (“Institutsleitungssitzung”, “IL-Sitzung”). The doctoral students will be informed about their presentation dates by their supervisor or the institute's secretary.
6. The presentation lasts **30 min.**: talk: 20 min., questions: 10 min.
7. An **invitation** with names/titles/times will be sent to the whole Chemistry Department and the LPC's PC Kolloquium distribution list. The event will also be published in the *Veranstaltungskalender* around 4 weeks prior to the presentation by the institute's secretary.
8. **PSI** doctoral students associated to LPC usually present at their own institution.
9. This regulation starts in the fall semester of 2015. (At that time, PhD students in their last year are allowed to apply for a transitional arrangement within the first half of 2016.)