

# Master's thesis in the Master's degree programme in chemistry

Directives for students and supervisors

#### General

The Study Regulation<sup>#</sup> for the Master's degree programme in chemistry stipulates that 25 credits are acquired in a Master's thesis of twenty working weeks' duration. This length is mandatory, an extension is not allowed. Two of the twenty weeks are reserved for writing the report. The Master's thesis cannot be started before the Bachelor's degree programme is completed, i.e. 180 credits have been acquired, or before any additional requirements for the admission to the programme have been fulfilled. The Master's thesis is marked with a grade.

#### **Subjects for Master's theses**

A Master's thesis is carried out either in a core subject area, or in a compulsory elective subject. Students are free to choose the subject area.

A Master's thesis carried out outside the Department requires approval by the Director of Studies.

### Supervisor

A Master's thesis is guided by a professor who is a regular or an associated member of the Department. The Director of Studies may admit professors of other ETH departments or of other universities as supervisors. The supervisor is responsible for keeping the duration of the thesis within the time allotted by the study regulation.

After completion of the thesis the supervisor enters the grade in «eDoz», and sends the list generated therein to the student administration as soon as possible.

When a Master's thesis is carried out outside the Department it is the supervisor's responsibility to make sure that the project has the required scientific level, that the student is looked after by a competent person, that an adequate infrastructure is available, and the terms are kept. The supervisor must at all times have access to the facilities used and to the records.

## How to proceed?

Supervisor and student agree on the topic of the project and on the dates of its start and of the submission of the report. Students use «electronic enrolment» to register for the Master's thesis before starting. Students who wish to carry out their Master's thesis outside the Department must submit their request to the Director of Studies at least four weeks ahead of the scheduled start using the official application form.

#### To whom must the thesis be submitted?

- ➤ The thesis is to be submitted to the supervisor.
- The student should check with the respective secretary whether the institute/laboratory wants to receive a copy for its files.
- The Department does not get copies of Master's theses!

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