

ETH4D Faculty Exchange: Teaching Stay Grants

1. Goal

ETH for Development (ETH4D) promotes teaching activities of ETH scientists or ETH emeriti at partner institutions in countries listed on the DAC-list of the OECD¹ (preference will be given to least-developed, low-income and lower-middle income countries). Activities include delivering lectures, courses or seminars; or attending collaboration meetings.

2. Eligibility and Partner Countries

The ETH4D Teaching Stay Grant is open to:

- Doctoral candidates
- Senior scientists
- Assistant Professors
- SNSF Professors
- Titular Professors
- Professors on an ERC grant
- Professors Emeriti

The applicant must be hired at ETH Zurich at least in a 50% position². The applicant must fulfill the following requirements:

2.1. ETH scientist

- Invitation from a university or research institute.
- Teaching assignment at ETH Zurich.

¹ <https://www.oecd.org/dac/financing-sustainable-development/development-finance-standards/DAC-List-of-ODA-Recipients-for-reporting-2022-23-flows.pdf>

² Does not apply to Professors Emeriti

2.2. ETH emeriti

- No longer than 5 years retired
- Still active relationship with ETH Zurich
- Teaching stay at a partner institution to which an active link exists (e.g. through ETH scientists) and which can be continued independently of the professor emeriti
- Invitation from a university or research institute

3. Finances and Budget

A maximum of **5 kCHF** can be granted per proposal. A detailed budget is requested, including financial contributions by the applicant, and the inviting university/organisation (in-cash and/or in-kind).

4. Application and Deadline

Deadline for the next round of applications is **31 October 2022**. Please complete the [electronic application form](#) and upload all required documents.

Application documents for an ETH4D Teaching Stay Grant comprise:

- Completed [electronic application form](#)
- Description of the teaching stay (1-2 pages)
- Budget, including the applicant's and partners' contribution to the costs (in-cash and/or in-kind), (use budget template)
- CV of the applicant (1-2 pages)
- Support letter of the hosting university or research institute

Please include the following in the description of the teaching stay:

- Description of the purpose, content and relevance of the teaching activity.

- Point out the added value provided to the beneficiaries and to ETH Zurich, including longer-term perspectives and mutuality.
- Explanation of how the teaching activity fits into the curriculum of the guest university/ research institute and how it is accredited.

5. Selection

All applications are reviewed by the ETH4D Exchanges and Scholarship Committee. The notification letter will be sent to the applicant within two months of the submission deadline.

6. Reporting

After the completion of the teaching stay, the applicant must submit two final reports to ETH4D:

6.1. Technical report

One page describing the course attendance and feedback, lessons learned, problems encountered and planned follow-up activities. A template for the report will be provided by the ETH4D grants office after the teaching stay.

6.2. Financial report

All expenses have to be listed and documented with receipts.