**CV TEMPLATE - INSTRUCTIONS**

This template is adapted from the [SNSF CV](https://www.snf.ch/media/en/d3Lde5m0IivSv5WI/snsf-cv-sample.pdf).

**General**

Text in *italic* must be replaced with your information.

**Net academic age**

Since your dissertation or state medical examination, how long have you actually been able to work in research, after deducting interruptions and non-scientific work? The net academic age is defined as the full-time equivalent (FTE) number of years and months the applicant has conducted research in academia after their PhD or equivalent (= 3 y of full-time research activity) or after the state examination for applicants with a medical licence. If, at the time of submitting your application, you have not yet completed your doctorate or state medical examination, your academic age will be 0. For potential deductions, see [here](https://www.snf.ch/media/en/Of9kzylTRoaTlliN/SNSF_net-academic-age.pdf).

**ORCID iD**

This CV template refers to your ORCID profile. [ORCID](https://www.orcid.org/) (Open Researcher and Contributor ID) provides researchers with a unique identifier (called an ORCID iD) plus a mechanism for linking their research outputs and activities to their ORCID iD (called an ORCID Record or Profile. More information on ORCID on the [EPFL library website](https://www.epfl.ch/campus/library/services-researchers/orcid/).

**Education and Employment**

List all relevant items in reverse chronological order (most recent first).

**Major achievements**

Describe in your own words one to three of your most significant career achievements. The total length of the text is limited to one page of A4. The descriptions can include, for example: your contribution to the research; your findings and their impact on science or society; the historical context of the scientific problem; the problem itself. Other aspects are also permissible.

Give a maximum of ten work samples as reference, distributed across the achievements in any way. All types of work are eligible – for example articles in scientific journals, chapters of books, conference papers, data sets, etc. Please refrain from citing any individual work more than once ([possible works](https://info.orcid.org/faq/what-work-types-does-orcid-support/)).

The major achievements must not be necessarily related to your current application or directly relevant to it. The idea is for you to give a general description of your most important research to date.

**Finalization**

Remove the instruction page and save your CV in PDF format.

**Questions?** Contact the EPFL Research Office for help! research@epfl.ch

# CV

*Date dd.mm.yyyy*

*First and last name*

Current position(s): *Job title*

Academic age: *years and months*

ORCID iD: *16-digit number*

|  |  |
| --- | --- |
| **Education** |  |
| **Degree** | **Organisation** | **Duration** |
| PhD / Dr.**:** *Title* | *Institution / company name, department, country* | *mm.yyyy – mm.yyyy (if not finished, indicate “ongoing”)* |
| *Supervisor name* |  | *Total duration in years and months* |
| Master**:** *Title* | *Institution / company name, department, country* | *mm.yyyy – mm.yyyy (if not finished, indicate “ongoing”)* |
| *Supervisor name* |  | *Total duration in years and months* |
| Bachelor**:** *Title* | *Institution / company name, department, country* | *mm.yyyy – mm.yyyy (if not finished, indicate “ongoing”)* |
| *Supervisor name* |  | *Total duration in years and months* |

|  |  |
| --- | --- |
| **Employment** |  |
| **Role** | **Organisation** | **Duration** |
| *Title (ie Postdoctoral Fellow, technician etc)* | *Institution / company name, department, country* | *mm.yyyy – mm.yyyy (if not finished, indicate “ongoing”)**Total duration in years and months* |
| *Title (ie Postdoctoral Fellow, technician etc)* | *Institution / company name, department, country* | *mm.yyyy – mm.yyyy (if not finished, indicate “ongoing”)**Total duration in years and months* |

# Major achievements

## Achievement 1

*Title*

*Description*

*References*

## Achievement 2

*Title*

*Description*

*References*

## Achievement 3

*Title*

*Description*

*References*