

Master's Thesis - Guidelines for Supervisors and Students of Department of Earth Sciences

<p>1 Topics</p>	<p>The Master's Thesis is written on a topic selected from the chosen major program. Students who are interested in subjects other than those listed online can also directly contact a lecturer and ask for a project.</p>
<p>2 Supervision of Master's Thesis</p>	<p>The Master's Thesis is supervised by at least two or more supervisors: ⇒ Main Supervisor (compulsory) ⇒ Additional Supervisor (optional) ⇒ Examiner (see below) Supervisors are involved in the MSc Thesis. If the supervisor(s) belong to the same group an examiner belonging to another research group is necessary. The examiner will evaluate but not necessarily supervise the thesis. At least one supervisor or examiner must be a professor/PD of the Department of Earth Sciences, of the Institute for Atmospheric and Climate Science or one of the Department's authorised senior researchers. Exceptions must be approved by the Director of Studies.</p>
<p>3 Registration</p>	<p>Register on myStudies (projects/papers/theses) for "651-4062-00 Master's Thesis" indicating the main supervisor. Students starting their Master's Thesis between August and January register for autumn semester. Students starting between February and July register for spring semester. Please choose the option "leave of absence" (Urlaubsemester) on myStudies, if the start and the end of the Master's Thesis are not in the same semester (do not register twice).</p>
<p>4 Oral Presentation</p>	<p>Presentation of the Master's Thesis in a group seminar. One member of the examiners (main supervisor, co-referee or additional supervisor) must be present</p>
<p>Individual Deadline for Submission of Master's Thesis</p>	<p>The beginning is fixed by the main supervisor. Duration of the Master's Thesis is six months of full-time study and research. This binding individual deadline is stated on the registration form. If it is missed, the Master's Thesis will be graded as "failed".</p>
<p>5 Annual Deadlines of Master's Thesis</p>	<p>IMPORTANT: Annual deadlines for students and supervisors: <i>If these annual deadlines are missed, the grades cannot be validated in time for the Master's Ceremony in the same year. Thus the students will only be invited officially to the Master's Ceremony of the next year.</i></p> <p>29 August 2022 ⇒ The student hands in one hardcopy (glued binding) of the Master's Thesis including the declaration of originality to the study administration</p> <p>16 September 2022 ⇒ The main supervisor has to submit the completed form "Master's Thesis - Assessment and Grading" signed by each supervisor to the study administration.</p> <p>19 September 2022 ⇒ The student has to submit the application for diploma (Diplomantrag). <i>He/she can only do so after the grade for his/her Master's Thesis is validated (verfügt) by the study administration.</i></p>
<p>7 Assessment</p>	<p>Grades from all involved supervisors/examiner have equal weight for the final mark. The main supervisor calculates the final grade (see assessment form) and enters the final grade in eDoz no later than four weeks after submission of the Thesis. The main supervisor must store this form for two years (it may be stored digitally). The Master's Thesis is passed with a minimum grade of 4.0</p>
<p>8 Further information</p>	<p>For further enquiries please contact the study administration of the department.</p>