

Regulations D-GESS Parent-child room «ELKI» (IFW B 25.2)

§1 General information and purpose of use

- 1.) With its parent-child room, D-GESS would like to contribute to the reconciliation of work and family life for the employees and students of D-GESS. The parent-child room should enable the employees and students to bring child(ren) to the workplace and to supervise them themselves, especially if care by third parties is cancelled on short notice or unexpectedly (e.g. sudden illness of the actual caregiver, the kindergarden closed at short notice, school cancellation etc.).
- 2.) The ELKI is open to all employees, students and guests with children for breastfeeding, changing diapers, shared meals and play, as well as for breaks. It can also be used as a rest room during pregnancy.
- 3.) The room is equipped with a computer workstation, a cot, a chair for breastfeeding, a kettle, a microwave oven, a refrigerator, a changing table, a play area and toys.
- 4.) There is no legal entitlement to use the room or to any particular equipment.
- 5.) The inventory of the ELKI is the property of the Department of Humanities, Social Sciences and State Sciences at ETH Zurich.

§2 Liability

- 1.) As a general rule, the room is used for the self-organised care of children, who are accompanied by D-GESS staff and students.
- 2.) The use of the room is free of charge. Objects that have been deliberately destroyed have to be replaced.
- 3.) The use of the room is at one's own risk.
- 4.) Children may only stay in the ELKI in the presence of adult supervision. Please pay attention to the child(ren) especially outside of the ELKI (in corridors, sanitary facilities, etc.)
- 5.) D-GESS and ETH Zurich shall not be liable for damages resulting from a breach of the duty of supervision. This also applies to damage to equipment and objects caused by children if the accompanying person has violated his or her duty of supervision.
- 6.) The ELKI may not be used to look after the child if it suffers from an infectious disease (e.g. chickenpox, mumps, measles, scarlet fever, rubella) or an infectious disease (e.g. diphtheria, cholera, typhoid fever, tuberculosis, diarrhoea). This also applies to severe fever or head lice.
- 7.) The D-GESS accepts no responsibility for items brought along.
- 8.) The contents of the first aid kit may only be used in an emergency.
- 9.) Diapers and food must be brought along and taken back or disposed of outside the ELKI.

10.) There is no accident insurance or liability insurance for children.

§3 Registration and room access authorization

1.) Access to the family room is via the key in the safe in front of IFW B25.2. After using the room the key must under all circumstances be returned to the safe.

By accepting the code, the authorized users declare their agreement with the regulations.

2.) The ELKI can be reserved via the Outlook calendar "Meeting room GESS-ELKI". The reservation can be made and changed independently. The reservation must include the name of the accompanying person, the names of the children and their date of birth. In the case of multiple reservations: first come, first served. In the case of short-term use without prior registration, an belated registration must be made on the same day in the Outlook calendar.

§4 Rules of conduct

1.) The users comply with the regulations and to leave the room clean and tidy.

In particular, diapers, cleaning cloths and food leftovers must be disposed of outside the room.

Users bring their own textiles with them or return the bed linen and blankets washed after use.

2.) The users behave considerately towards their office neighbors and try to avoid noise.

3.) Users are requested to handle furniture and toys with care. Damage must be reported to elki@gess.ethz.de.

4.) When leaving the room, switch off all electrical appliances (with the exception of the fridge), the light and close the windows.

5.) It is not permitted to smoke in the ELKI, consume alcoholic beverages or handle open fire. Animals are not allowed.

§5 Exclusion from use

1.) If employees and students of the D-GESS violate these rules of use, they may be excluded from using the ELKI.

The regulations take effect on 1.7.2019.

For further information please contact: elki@gess.ethz.ch

Tel.: +41 44 632 23 08 or +41 44 632 07 69