01/2019

**Preparation of the**

**Annual Progress Report for Doctoral Students**

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| --- | --- |
|  | |
| How do you rate the quality of your performance in the last 12 months? | |
| Very good 🞏 Good 🞏 Satisfactory 🞏 Below my expectations 🞏 | |
| If below expectations, please explain the reason and what measures you have taken to address this: | |
|  | |
| How do you rate the progress of your work in the last 12 months? | |
| Very good 🞏 Good 🞏 Satisfactory 🞏 Below my expectations 🞏 | |
| If below expectations, please explain the reason and what measures you have taken to address this: | |
|  | |
| In the past 12 months have you: | |
| * Given a departmental seminar? | Yes 🞏 No 🞏 |
| * Given presentation(s) based on your research (excluding lab meetings)? | Yes 🞏 No 🞏 |
| * Attended conference(s)? | Yes 🞏 No 🞏 |
| * Had research output(s) published? e.g. journal articles; book chapters; reviews. | Yes 🞏 No 🞏 |
| * Are you involved in other activities (teaching, writing grant, lab duties)? | Yes 🞏 No 🞏 |
| Please rate the % of that workload: | |
| < 30% 🞏 30% 🞏 > 30% - 50% 🞏 >50%- 70% 🞏 | |
| Are the research facilities sufficient? | Yes 🞏 No 🞏 |
| Do you have collaboration(s)?  If yes: Within group 🞏 External 🞏 | Yes 🞏 No 🞏 |
| If answer to any of the above questions is no, please write reason: | |
|  | |
| How often and by what means (e.g. face-to-face; email; Skype) do you and your supervisor maintain contact? | |
| Please elaborate: | |
|  | |
| Are you satisfied with the frequency and means of contact with your supervisor? 🞏 Yes 🞏 No | |
| If no, please comment and give suggestions for improvement: | |
|  | |
| How do you rate the supervision of your work? | |
| Very good 🞏 Good 🞏 Satisfactory 🞏 Below my expectations 🞏 | |
| If below expectations, please explain the reason: | |
|  | |
| Please provide details below of any way that you think your supervisor could improve his/her support of your studies: | |
|  | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Date |  | Name of doctoral student |  | Signature of doctoral student |