

Effective Date: 1 June 2012
As of: 23 May 2012
Information: Department Coordination D-HEST

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Detailed Regulations for the Application for Permanent Positions by Scientific Personnel

The Department of Health Sciences and Technology decrees, in addition to Art. 11 Abs. 1 lit. g of the D-HEST Rules of Procedure, the following detailed regulations concerning applications for a permanent position for scientific personnel:

1. The [guidelines](#) of the ETH Executive Board apply.
2. Applications for permanent positions should be submitted at least 18 months before reaching the end of the statutory maximum duration of employment.
3. In the course of an individually agreed extension of the maximum duration of employment during the retirement (Emeritus) phase, according to Art. 7 of the [Ordinance governing Scientific Personnel at the ETH Zurich](#), no application can be submitted by this Professorship.
4. All applications for permanent positions must be submitted by a full professor, with the exception of applications for permanent positions for personnel in departmental facilities.
5. The Department Committee examines all filed applications for permanent positions.
6. As a rule, for the Department Committee to consider an application the following criteria must be fulfilled:
 - a) Number: max. 1 FTE per Professorship;
 - b) Age difference to the Professor applying:
 - i. Up to 5 years younger = the Department carries the risk of any costs following the retirement (Emeritus);
 - ii. More than 5 years younger = a written agreement confirming financing by a younger colleague or by the Institute over this whole time period is necessary.
 - c) Professional qualifications: the [Detailed Regulations](#) for the Habilitation Procedure are valid.
 - d) Potential of the scientific area: leadership in an independent field of teaching and research;
 - e) Career potential: Senior Scientist resp. Senior Lecturer and/or Titular Professor;
 - f) Experience, e.g. international work experience, industry;
 - g) Contribution to department duties, e.g. department committees of D-HEST, work groups, events.
7. If the Department Committee rejects the application, the Department Head informs the applying Professor. The applying professor can then either withdraw the application or request a decision from the Professors' Conference;
8. When deciding on the application for a permanent position, the Professors' Conference takes into account the individual qualifications of the candidate as well as the recommendation of the Department Committee.
9. The applying professor is the contact person for the Department Head and the Department administration in all matters pertaining to the procedure.