

## **Guidelines regarding the integration of private lecturers and adjunct professors at D-ITET**

Decreed by the professors' conference of September 23, 2021

**This English translation serves information purposes only and has no legal force. The original German version is the legally binding document.**

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The purpose of these guidelines is to support the integration of private lecturers (*Privatdozierende*) and adjunct titular professors into the department and to ensure that they are actively involved in teaching and research at D-ITET.

The D-ITET guidelines are based on the Habilitation Ordinance of ETH Zurich as of August 1, 2008<sup>1</sup> and the President's guidelines on adjunct professors at ETH Zurich as of January 24, 2012<sup>2</sup>.

1. Proof of teaching qualification (Art. 3 let. B of the Habilitation Ordinance, Art. 1 of the Ordinance on Titular Professorships) must be provided through one's own teaching activity. For this purpose, at the time of the assessment by the D-ITET professors' conference, evidence of teaching at a university must be provided for at least two consecutive years. For courses taught at ETH Zurich, at least one, and for courses taught outside ETH Zurich, at least two course assessments must be available.
2. Lessons during the *Venia Legendi* are compulsory (Art. 11. Para. 1 Habilitation Ordinance). Private lecturers (*Privatdozierende*) and adjunct titular professors must offer at least one course (type V, U, G, P) in consultation with the department (Director of Studies D-ITET) amounting to at least 28 semester hours<sup>3</sup> per academic year. The Director of Studies decides on exceptions.
3. The courses offered must be specifically addressed to D-ITET students or provided as part of service lectures for students from other departments on behalf of D-ITET.
4. In addition to teaching, private lecturers (*Privatdozierende*) and adjunct titular professors also supervise Bachelor and Master students at D-ITET in the context of Bachelor and Master theses as well as semester and group projects.
5. Adjunct titular professors or private lecturers (*Privatdozierende*) supervise D-ITET dissertations in consultation with the associated professorship and after receiving written approval from the head of department.
6. Adjunct titular professors support the department in scientific-administrative tasks.
7. The research of private lecturers (*Privatdozierende*) and adjunct titular professors is directly related to research carried out in the groups of D-ITET or is of strategic importance for the department.

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<sup>1</sup> SR 414.110.373.1

<sup>2</sup> RSETHZ 514.20

<sup>3</sup> <https://ethz.ch/services/en/teaching/administration-habilitation/teaching-responsibility.html>