

Annual Status Conversation for Doctoral Studies

Supervisor _____

Doctoral student _____

Currently in her/his/their 2nd 3rd 4th 5th 6th year

has started her/his doctoral studies in _____ (year/month, or semester)

Expected date of thesis submission _____ (year/month, or semester)
(provisional)

Both parties are aware that they can reach out (confidentially if desired) to contact persons from the department, ETH, or student and staff associations.

All contacts can be found at <https://ee.ethz.ch/the-department/code-of-conduct/support.html>

Both parties confirm that they had the opportunity to openly exchange feedback (summarized on the back of this form) and discuss the (provisional) expected date of the doctoral thesis submission.

Signature(s) of the supervisor(s) _____

Signature of the doctoral student _____

Date _____

It is the responsibility of the conversation participants
to keep this document until the completion of the doctorate.

Dear Doctoral Student, dear Doctoral Thesis Supervisor

The purpose of this document is to guide you through the annual status conversation.

It consists of 2 separate parts.

In the first part, you will talk about the research project, its status and next steps. Here, it might be beneficial to include the second advisor. Basis for this part is the progress report.

The second part should be solely between the doctoral student and the doctoral thesis supervisor. There you should give bi-directional feedback, talk about general working conditions and development potentialities.

The annual status conversation is sent to the second advisor for information.



Eidgenössische Technische Hochschule Zürich
Swiss Federal Institute of Technology Zurich

Department of Information Technology and
Electrical Engineering

Academic progress (basis: progress report)

(Doctoral plan, research work and next steps.)

A large, empty, light grey rectangular area intended for the student to write their academic progress report, including their doctoral plan, research work, and next steps.

Assessment, career, and personal development

(Development discussion, mutual feedback, and the further development of competences.)

A large, empty, light grey rectangular area intended for the student to discuss their development, receive feedback, and outline the further development of their competences.