

Contacts / Information for Exchange Students at the Department of Information Technology and Electrical Engineering (D-ITET)

September 20, 2021

Reto Kreuzer, Coordinator of Studies / Student Advisor, D-ITET

Exchange Studies at D-ITET

A very international programme

Australia, Austria, Bangladesh, Canada, China, Denmark, France, Germany, India, Kazakhstan, Netherlands, Norway, Republic of China, Serbia, Spain, Sweden, Switzerland, United Kingdom, USA

Great variety of schools

Australian National University, Chalmers University of Technology, Delft University of Technology, EPFL, EURECOM, Imperial College London, IIT Bombay, KAIST, KTH Royal Institute of Technology, Lund University, Norwegian University of Science and Technology, Politecnico di Milano, Technische Hochschule Aachen, TU München, TU Wien, TU Delft, Télécom ParisTech, The University of Edinburgh, The University of Manchester, The University of Tokyo, Tokyo Institute of Technology, Università degli studi di Padova, Università di Bologna, Utrecht University, University College London, University of New South Wales, University of Novi Sad

Travel restrictions due to COVID19

Agenda

1. The D-ITET: Your host department
2. Finding the right contact
3. Administrative matters
4. Useful information

Numbers

| | | | |
|-----------------|--|--|---|
| BSc | ETH D-ITET | 10'355 834 | <ul style="list-style-type: none"> • 2'000 students • 40 professors • 50 other lecturers • 450 PhD students • Study administration • AMIV • IT support |
| MSc | ETH D-ITET Electrical Engineering MSc Biomedical Engineering MSc Energy Science & Technology MSc Quantum Engineering MSc <i>Neural Systems & Comp. MSc (UZH)</i> | 7'790 815 457 132 105 61 60 | |
| Exchange | ETH D-ITET | 317 38 | |

Professors



Prof. Luca Benini



Prof. Jürgen Biela



Prof. Helmut Bölcskei



Prof. Colombo Bolognesi



Prof. Gian-Luca Bona



Prof. Florian Dörfler



Prof. Christian M. Franck



Prof. Orçun Gökse



Prof. Benjamin Grewe



Prof. Ulrike Grossner



Prof. Richard Hahnloser



Prof. Qiuting Huang



Prof. Gabriela Hug



Prof. Giacomo Indiveri



Prof. Taekwang Jang



Prof. Maryam Kamgarpour



Prof. Johann W. Kolar



Prof. Ender Konukoglu



Prof. Sebastian Kozerke



Prof. Amos Lapidot



Prof. Jürg Leuthold



Prof. Hans-Andrea Loeliger



Prof. Mathieu Luisier



Prof. John Lygeros



Prof. Lukas Novotny



Prof. Klaas P. Prüssmann



Prof. Daniel Razansky



Prof. Kaveh Razavi



Prof. Marco Stampanoni



Prof. Klaas Enno Stephan



Prof. Christoph Studer



Prof. Lothar Thiele



Prof. Luc Van Gool



Prof. Laurent Vanbever



Prof. János Vörös



Prof. Roger P. Wattenhofer



Prof. Armin Wittneben



Prof. Vanessa C. Wood



Prof. Mehmet Fatih Yanik



Prof. Maksym Yarema



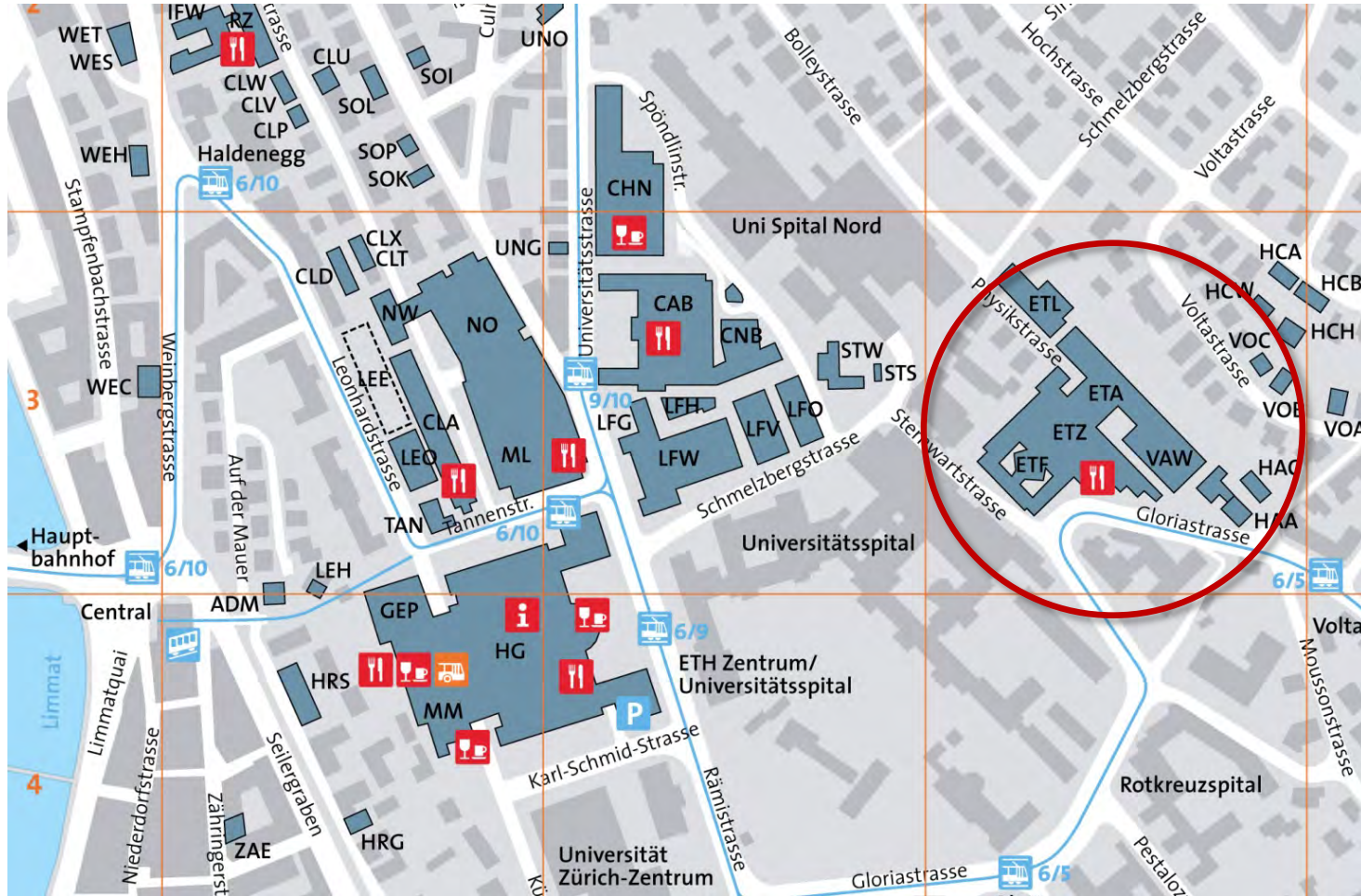
↑
ETA-Scherrer-
Hörsaal F 5
Hörsäle
E 8 / E 9
Sitzungsraum
E 81

→
Hörsäle
E 6 / E 7
Haupttreppe /
Lifte

←
ETF-Gebäude
Hörsäle
C 1 / E 1

Finding your contacts

Map of ETH and D-ITET



Where do I find information on the web?

- **General Information on studies at ETH**

ETH students' website: www.ethz.ch/students

- **Information on D-ITET**

D-ITET website: www.ee.ethz.ch/studies

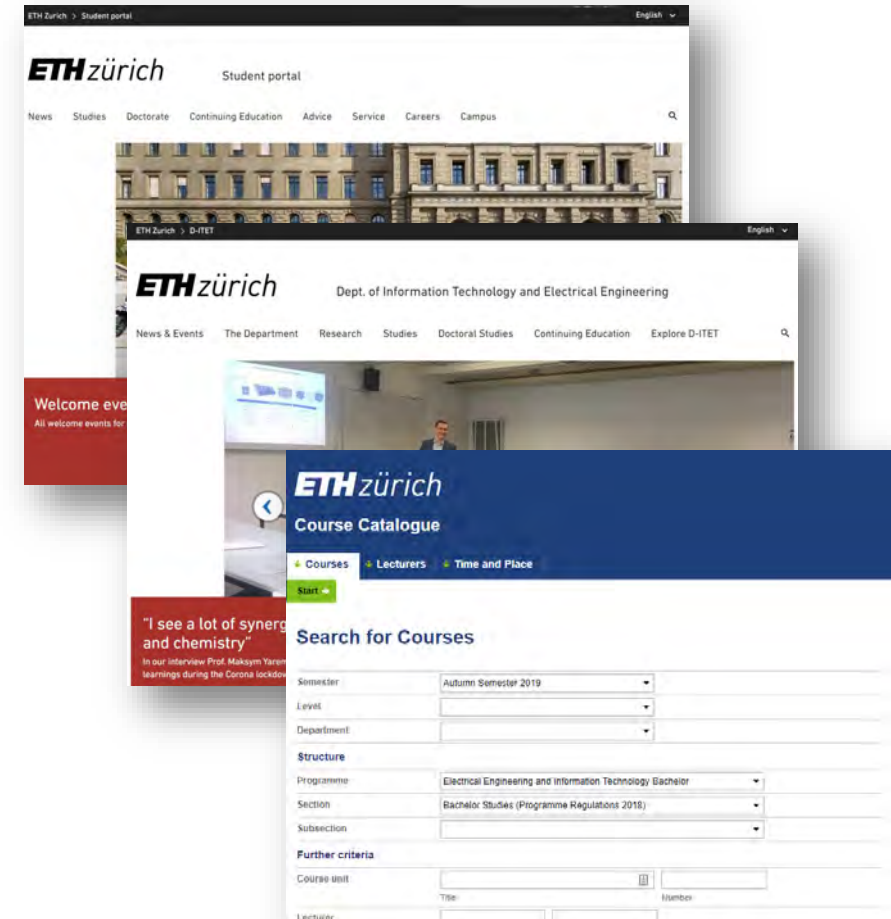
- **Course catalogue**

Online: www.vvz.ethz.ch > Programme > Electrical Engineering (...) Master

- **Messages from ETH and the Department**

Email on your ETH-Address (username@student.ethz.ch)

→ **check your mailbox regularly and read the messages carefully!**



Your most important contacts at ETH and the D-ITET

ETH / Rectorate

Registrar's Office (HG F 19)

General administrative questions
e.g. matriculation, address changes,
residence etc.

Students' association

AMIV (CAB E 37)

Social contacts,
networking

D-ITET / central services

Student Admin (ETZ H 85)

Study specific admin. questions
e.g. grades/transcripts, waivers, counselling

Tutors / Lecturers / TA

Course specific questions, study plan



Your contacts at the D-ITET



Reto Kreuzer
Head of Student Administration /
Student exchange advisor

ETZ H 83
+41 44 632 08 15
info@ee.ethz.ch



Doris Döbeli
Student Administration

ETZ H 85
+41 44 632 50 03
info@ee.ethz.ch



Audrey Djouadi
Course scheduling / Student
exchange advisor

ETZ H 87
+41 44 632 89 57
info@ee.ethz.ch

The screenshot shows the website for the Department of Information Technology and Electrical Engineering (D-ITET) at ETH Zurich. The page is titled "Student Contacts" and includes the following information:

- Student Administration Office**
D-ITET, Building ETZ, Room H 85
Gloriastrasse 35
8092 Zuerich
Tel. 044 632 50 03
E-Mail: info@ee.ethz.ch
- Study Administration**
Doris Doebeli (Student administration)
She works at the front desk of the Academic Affairs Office and is responsible for the administration of the Bachelor and Master programs.



Administrative matters

Enrolling for courses – Reminder

- **All** courses you wish to **appear** on your **transcript** must be enrolled for (both the course and the exam).
- Courses without an ETH course number (xxx-xxxx-xx), e.g., certain language courses might not appear on the transcript.
- If you are here for a **project** or a **master thesis** you might want to enroll for those too. A variety of projects, starting at 5 credits are available (900-xxxx-xx).

The rule of 2/3

- **What is the Rule of 2/3?**

Students need to take 2/3 of their courses from the department they have been admitted to.

- **Which courses can I take?**

For students of the D-ITET these are courses starting with "227-", some exceptions are being made for students coming from interdisciplinary programs – e.g., Biomedical Engineering.

- **Why does this rule exist?**


Each department has its own quota for admissions, we cannot permit for circumvention of this distribution by allowing study plans that are mainly based on other departments course offers!

Changing the learning agreement

- If your initial course selection has to be changed for any reason (overlapping courses, change of interest, limited number of available spaces) you must not only change enrolments in myStudies but **change the learning agreement** in [Mobility Online](#) too.
- An **invitation** to do so (if needed) will be sent by the student exchange office in the second week of the semester.
- **Verify** your new course selection with me, **before** submitting to Mobility Online.

Performance Assessments

- Three types of performance assessments:
 - **Session examination** (Winter session: January/February – Summer session: August), *Attention to registration/deregistration deadlines*
 - **End-of-semester examination (2 weeks before end of lectures until 2 weeks after end of lectures)**, *Attention to registration/deregistration deadlines*
 - Graded/ungraded **semester performance** (e.g. semester project or internship in industry (performance during semester), *Attention minimum/maximum allowed time/deadlines*
- Passed exams **cannot be re-taken**, failed exams can be re-taken once (as long as you are enrolled at ETH)!
- Special rules may apply regarding **allowed (written) aids**:
 - Course catalogue > see "Performance assessment"
 - Personal exam schedule in myStudies (for session examinations)
 - Lecturer/examiner



Information

Useful information

Counselling at ETH and the D-ITET

- **Course selection:** exchange@ee.ethz.ch
- **General questions regarding your arrival at ETH:** the [student exchange office](#)
- **Time management / motivation:** ETH [student coaching](#)
- **Difficult phases / personal problems:** the [psychological counselling service](#) (free of charge and confidential)

Computer infrastructure at ETHZ / D-ITET

- All ETH Computers (e.g. Main Building HG D 11, or ET-Building ETZ D 61.1) require your **n.ethz** password (same as used for myStudies).
- Only ITET students can access the computer infrastructure in the ET-building area, should you encounter a problem, contact support@ee.ethz.ch (IT support office ETF D 106).
- **Project Neptun:** During a short period (until October 4), laptops may be purchased through ETH (see www.projektneptun.ch).
- **IDES:** ETH also offers software at very low cost, some products even for free (see <http://idesnx.ethz.ch>). Remember: the use of non-licensed software is forbidden and subject to criminal prosecution!

Reminders

- Make sure that you always have your vaccination or test **certificate** and a personal identification document (e.g., student card) on you.
- **Scout for good spots** on the campus for WiFi and seating. Some courses may be online, followed by presence-based teaching immediately after.
- **Follow instructions** of lecturers, especially re. certificates, keeping distances, and masks.

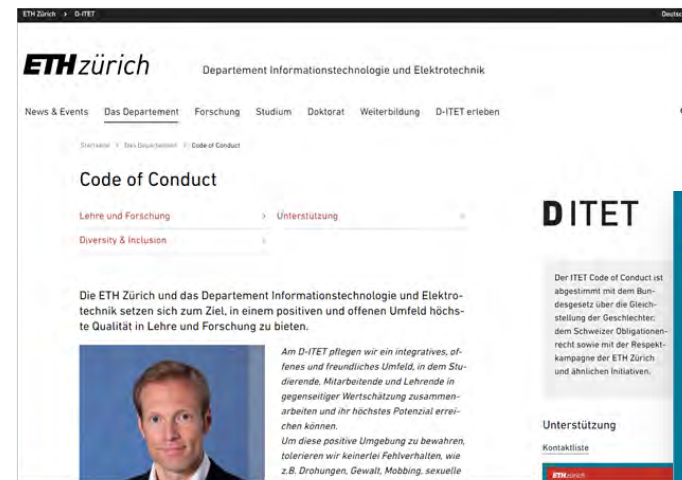
Code of conduct

« At D-ITET, we maintain an inclusive, open and friendly environment, where our students, employees and faculty can thrive and achieve their highest potential, based on mutual respect. To preserve this cordial environment, we do not tolerate misbehavior of any kind, including threats, violence, bullying, sexual harassment, discrimination, or dishonesty in study and in research. »

Prof. Klaas Enno Stephan, Head of Department

Further information on the Web:

- Our principles
- What is “inappropriate behavior”?
- How to react?
- Contacts / support



More details?

- **My Office**

Reto Kreuzer, Study Coordinator D-ITET, ETZ H 83

Please send an E-mail to fix an appointment (reto.kreuzer@ee.ethz.ch)

- **This presentation**

Available tomorrow morning on www.ee.ethz.ch > Studies > Forms and Documents

Enjoy your studies at ETH!



Zürich, September 20th 2020

am IV

Welcome Day

An aerial photograph of the University of Zurich's main building, a grand neoclassical structure with a prominent central dome and multiple wings. The building is set against a blue-tinted sky with scattered clouds. Overlaid on the image is the text 'am IV' in a large, bold, orange font. Below this, the words 'Welcome Day' are written in a white, sans-serif font. The overall scene is captured from an elevated perspective, showing the courtyard and surrounding urban environment.



High School Politics



Events

What we do



Study Documents





High School Politics

Representation of students' interests

Questions or complaints to
hopo-itet@amiv.ethz.ch

- **Theater**
- **Poker- / Jass tournament**
- **Sushi-Night**
- **Absolventenparty**
- **Strongmanrun**
- **Skiweekend**
- **Lasertag**
- **Beachvolleyball tournament**

Events



Quick Filter

Select department and semester

Department

Semester

| | | | | | |
|--------|---|---|---|---|----|
| D-ITET | 1 | 2 | 3 | 4 | 5+ |
| D-MAVT | 1 | 2 | 3 | 4 | 5+ |
| other | 1 | 2 | 3 | 4 | 5+ |

RESET



Study Documents

amiv.ethz.ch

More than 1000 summaries,
old exams, etc.

Written recollections of oral exams

extremely useful when preparing for an exam

Oral exams?

Find protocols on the amiv website!

Submit one yourself and get a cash reward. More information on amiv.ethz.ch



 **amiv**  **vsoeth** Fachverein Verband der Studierenden an der ETH

Lounge



- Coffee machine
- Beer vending machine
- Table football
- Billiard table

- Couches
- TV with game console
- microwaves



AMIV committees



blitz

die Fachzeitschrift des amiv an der
ETH



Wie kannst du mitmachen?

veth
member

Teams

Board member

Voluntary contributions for the Autumn Semester 2019

Note: If membership is selected, the personal and address data required for member administration and other club activities will be forwarded to the respective club.

| | Yes | No |
|---|----------------------------------|-----------------------|
| Solidarity fund for foreign students (CHF 5.-) | <input checked="" type="radio"/> | <input type="radio"/> |
| SOSETH membership (CHF 5.-) | <input checked="" type="radio"/> | <input type="radio"/> |
| VSETH membership (CHF 10.-; for doctoral students CHF 35.-) | <input checked="" type="radio"/> | <input type="radio"/> |

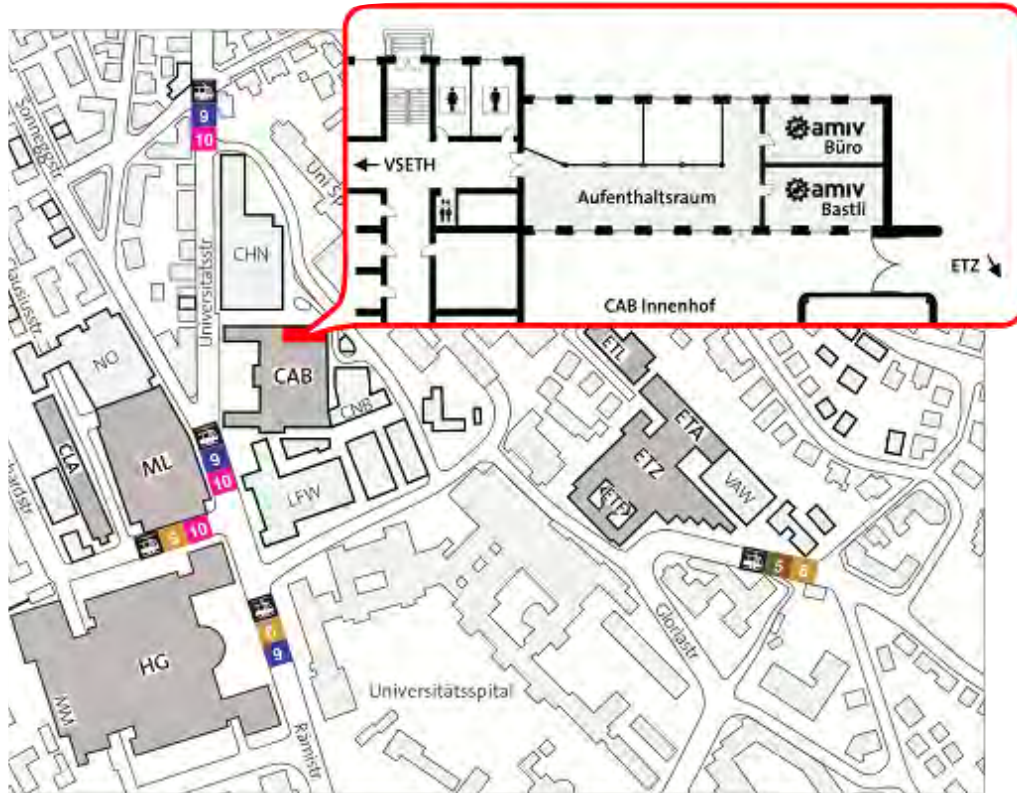
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Questions?



CAB EST

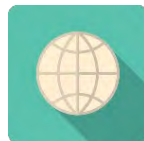
Universitätstrasse 6
8092 Zürich



@amiv_eth



facebook.com/AMIV.ETHZ



www.amiv.ch



info@amiv.ethz.ch

LIMES

Ladies in Mechanical and Electrical Studies



- 
- Connect with fellow female students
 - Connect with industry partners
 - Inspire highschool students

WHY?

EVENTS

- Mentoring
 - Masterapéro
 - Schülerrinnentag
 - Ladies' Night
 - Excursions
 - Stammtisch
 - LIMES Talks
- ... and much more!



THE HOW?



Masterapéro

Where?

ETZ Terrace, E-Floor

When?

Tomorrow, at 12o' clock



LIMES

Ladies in Mechanical and Electrical Studies

email: limes@amiv-ethz.ch

instagram: [@limes.eth](https://www.instagram.com/limes.eth)

website: limes.ethz.ch

