

Contacts / Information for Exchange Students at the Department of Information Technology and Electrical Engineering (D-ITET)

February 22, 2022

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Exchange Studies at D-ITET

An international programme

Austria, Denmark, France, Germany, Hong Kong, India, Ireland, Italy, Netherlands, Norway, Singapore, South Korea, Spain, Sweden, Switzerland, Turkey, United Kingdom, United States of America

A variety of schools

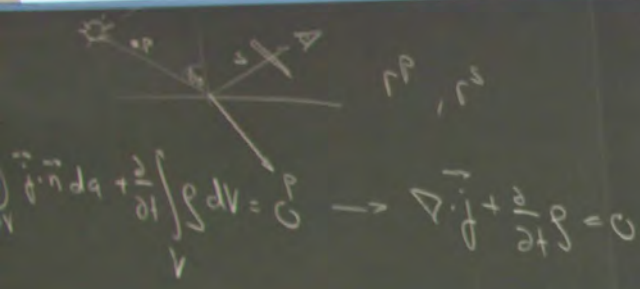
CentraleSupélec, Chalmers University of Technology, Chinese University of Hong Kong, Ecole polytechnique fédérale de Lausanne, IIT Bombay, Imperial College London, KAIST, KTH Royal Institute of Technology, Middle East Technical University, Nanyang Technological University, National University of Singapore, Norwegian University of Science and Technology, Politecnico di Milano, Purdue University, Seoul National University, Technical University of Denmark, TU München, TU Wien

Agenda

1. The D-ITET: Your host department
2. Finding the right contact
3. Administrative matters
4. Useful information

$$\int_{\partial V} (\mathbf{E} \times \mathbf{H}) \cdot \mathbf{n} \, da + \frac{\partial}{\partial t} \int_V \mathbf{p} \, dV$$

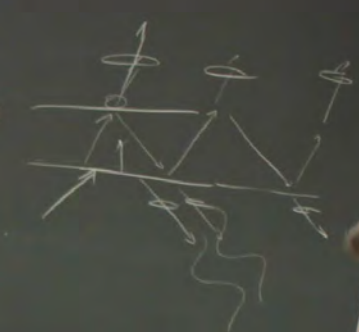
$$-\int_V \mathbf{j} \cdot \mathbf{E} \, dV - \frac{1}{2} \int_V \left[\mathbf{E} \cdot \frac{\partial \mathbf{P}}{\partial t} - \mathbf{P} \cdot \frac{\partial \mathbf{E}}{\partial t} \right] dV - \frac{\mu_0}{2} \int_V \left[\mathbf{H} \cdot \frac{\partial \mathbf{M}}{\partial t} - \mathbf{M} \cdot \frac{\partial \mathbf{H}}{\partial t} \right] dV$$



$$\vec{D} = \epsilon_0 \vec{E} + \vec{P}$$

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The D-ITET: Optimal support for over 2000 students

Numbers (2021)

BSc	ETH D-ITET	10'642 820
MSc	ETH D-ITET Electrical Engineering MSc Biomedical Engineering MSc Energy Science & Technology MSc Quantum Engineering MSc Neural Systems & Comp. MSc (UZH)	8'299 955 547 162 100 101 45
Exchange	ETH D-ITET	458 59

- 2'350 students
- incl. 456 doctoral students
- 41 professors
- 50 other lecturers
- Study administration
- AMIV
- IT support



Prof. Luca Benini



Prof. Jürgen Biela



Prof. Helmut Böttschi



Prof. Colombo Bolognesi



Prof. Florian Dörfler



Prof. Christian M. Franck



Prof. Benjamin Grewe



Prof. Ulrike Grossner



Prof. Richard Hahnloser



Prof. Gabriela Hug



Prof. Giacomo Indiveri



Prof. Taekwang Jang



Prof. Lana Josipovic



Prof. Johann W. Kolar



Prof. Ender Konukoglu



Prof. Sebastian Kozerke



Prof. Amos Lapidoth



Prof. Jürg Leuthold



Prof. Hans-Andrea Loeliger



Prof. Mathieu Luisier



Prof. John Lygeros



Prof. Onur Mutlu



Prof. Lukas Novotny



Prof. Klaas P. Prüssmann



Prof. Daniel Razansky



Prof. Kaveh Razavi



Prof. Metin Sitti



Prof. Marco Stampanoni



Prof. Klaas Enno Stephan



Prof. Christoph Studer



Prof. Lothar Thiele



Prof. Luc Van Gool



Prof. Laurent Vanbever



Prof. János Vörös



Prof. Hua Wang



Prof. Roger P. Wattenhofer



Prof. Armin Wittneben



Prof. Vanessa C. Wood



Prof. Mehmet Fatih Yanik



Prof. Maksym Yarema



Prof. Fisher Yu

Weiterer Professor (befristet): Prof. Orcun Göksel



↑
ETA-Scherrer-
Hörsaal F 5
Hörsäle
E 8 / E 9
Sitzungsraum
E 81

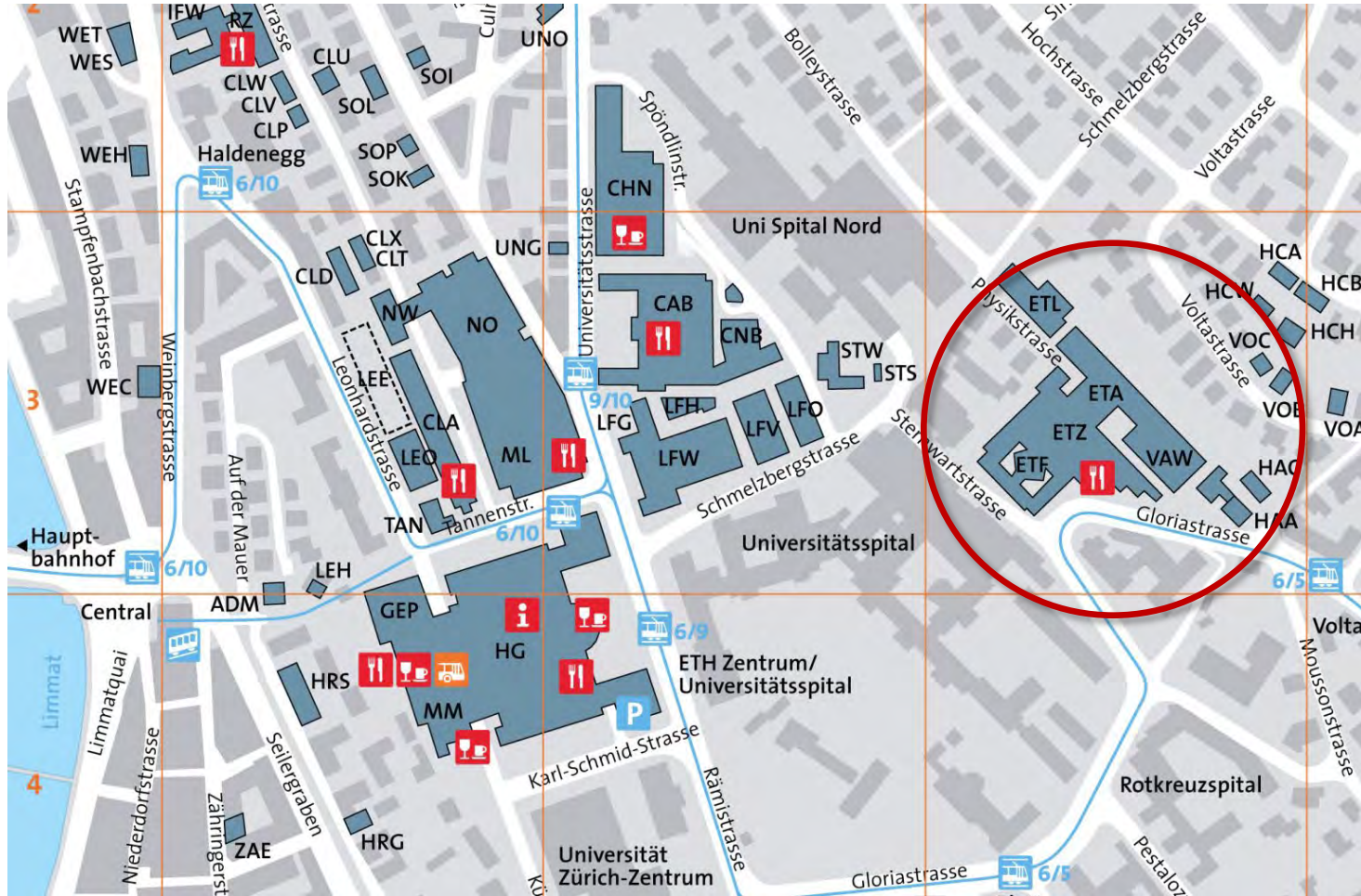
→
Hörsäle
E 6 / E 7
Haupttreppe /
Lifte

←
ETF-Gebäude
Hörsäle
C 1 / E 1



Finding your contacts

Map of ETH and D-ITET



Where do I find information on the web?

- **General Information for exchange students at ETH**

[Website for exchange students](#)

- **Information on D-ITET**

[D-ITET website](#)

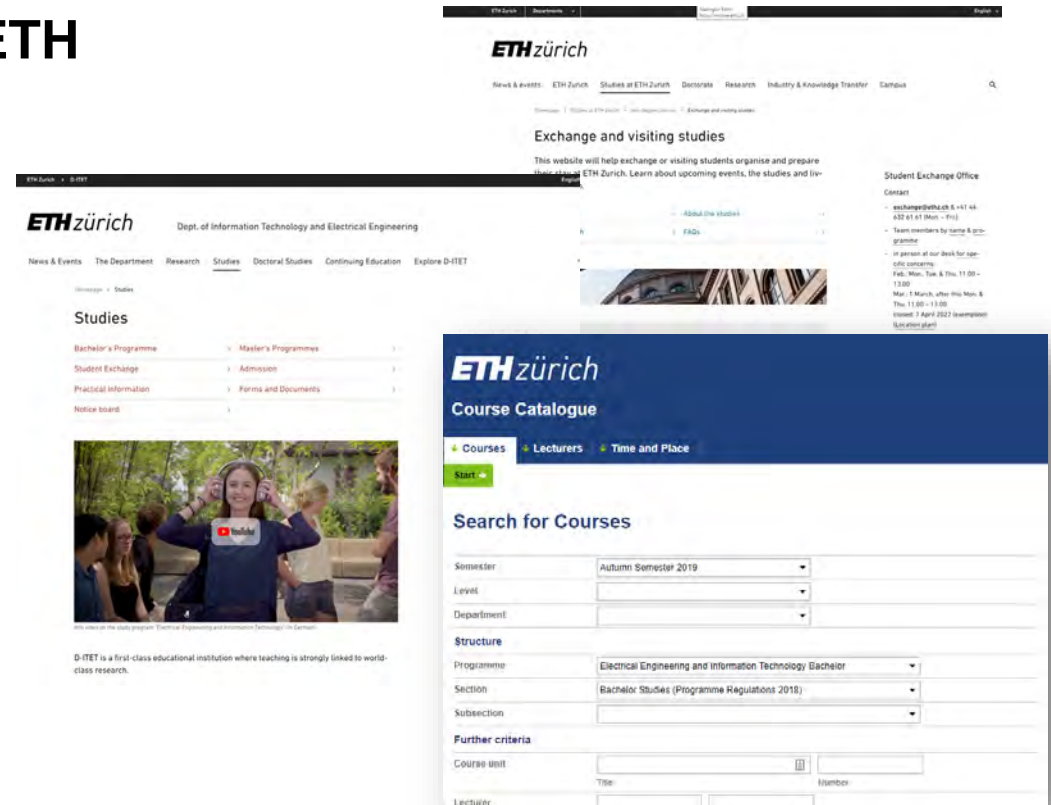
- **Course catalogue**

[All courses online](#)

- **Messages from ETH and the Department**

Email on your ETH-Address (username@student.ethz.ch)

→ **check your mailbox regularly and read the messages carefully!**



Your most important contacts at ETH and the D-ITET

ETH / Rectorate

**Student Exchange Office
(HG F 23.1)**

General administrative questions
e.g. matriculation, address changes,
residence etc.

Students' association

AMIV (CAB E 37)

Social contacts,
networking



D-ITET

Student Administration (ETZ H 85)

Study specific admin. questions
e.g. grades/transcripts

Tutors / Lecturers / TA

Course specific questions, study plan

Your contacts at the D-ITET



Reto Kreuzer

Head of Student Administration /
Student exchange advisor

ETZ H 83

+41 44 632 08 15

info@ee.ethz.ch



Andrea Salow

Student Administration

ETZ H 85

+41 44 632 50 03

info@ee.ethz.ch



Audrey Djouadi

Course scheduling /
Student exchange advisor

ETZ H 87

+41 44 632 89 57

info@ee.ethz.ch



Administrative matters

Enrolling for courses – Reminder

- **All** courses you wish to **appear** on your **transcript** must be enrolled for (both the course and the exam) – use myStudies to enroll for courses.
- Courses without an ETH course number (xxx-xxxx-xx), e.g., certain language courses might not appear on the transcript.
- If you are here for a **project** or a **master thesis** you will probably want to enroll for those too – a variety of projects, starting at 5 credits are available (900-xxxx-xx).

myStudies: How to?

Watch the Video on "MyStudies: Semester Enrolment & Course Registration" published under www.ethz.ch/how-to-eth

The screenshot shows the myStudies website interface. At the top right, there is a navigation bar with links: Help, Contact, Login, German, and English. The 'English' link is circled in red, with a red arrow pointing to it from the text 'Choose language at login'. Below the navigation bar, there is a 'Login' section with a 'Message:' box containing information about the coronavirus pandemic. To the right of the login section, there is an 'Online help' section with instructions on how to use the help link. Below the login section, there is a 'Useful links' section. In the center of the page, there is a section titled 'Voluntary contributions' with a note: 'Note: If membership is selected, the personal and address data required for member administration and other club activities will be forwarded to the respective club.' Below this note is a table with two columns: 'Yes' and 'No'. The table lists three membership options: 'Solidarity fund for foreign students (CHF 5.-)', 'SOSETH membership (CHF 5.-)', and 'VSETH membership (CHF 10.-; for doctoral students CHF 35.-)'. The 'Yes' column for each row contains a radio button, and the 'No' column contains an empty radio button. The radio button for 'VSETH membership' is circled in red, with a red arrow pointing to it from the text 'Support AMIV'.

myStudies

Help • Contact • Login • German • English

Login

Message:

Coronavirus pandemic:
Information for students as well as contact details of the offices can be found on the [coronavirus webpage](#)

Online help
If you need assistance click on the Help link in the top right-hand corner of this webpage.

Useful links

Choose the language on the top right. After logging in the language can not be changed any more.
Sprache oben rechts

Voluntary contributions

Note: If membership is selected, the personal and address data required for member administration and other club activities will be forwarded to the respective club.

	Yes	No
Solidarity fund for foreign students (CHF 5.-)	<input checked="" type="radio"/>	<input type="radio"/>
SOSETH membership (CHF 5.-)	<input checked="" type="radio"/>	<input type="radio"/>
VSETH membership (CHF 10.-; for doctoral students CHF 35.-)	<input checked="" type="radio"/>	<input type="radio"/>

Use your ETH Zurich account to log in.

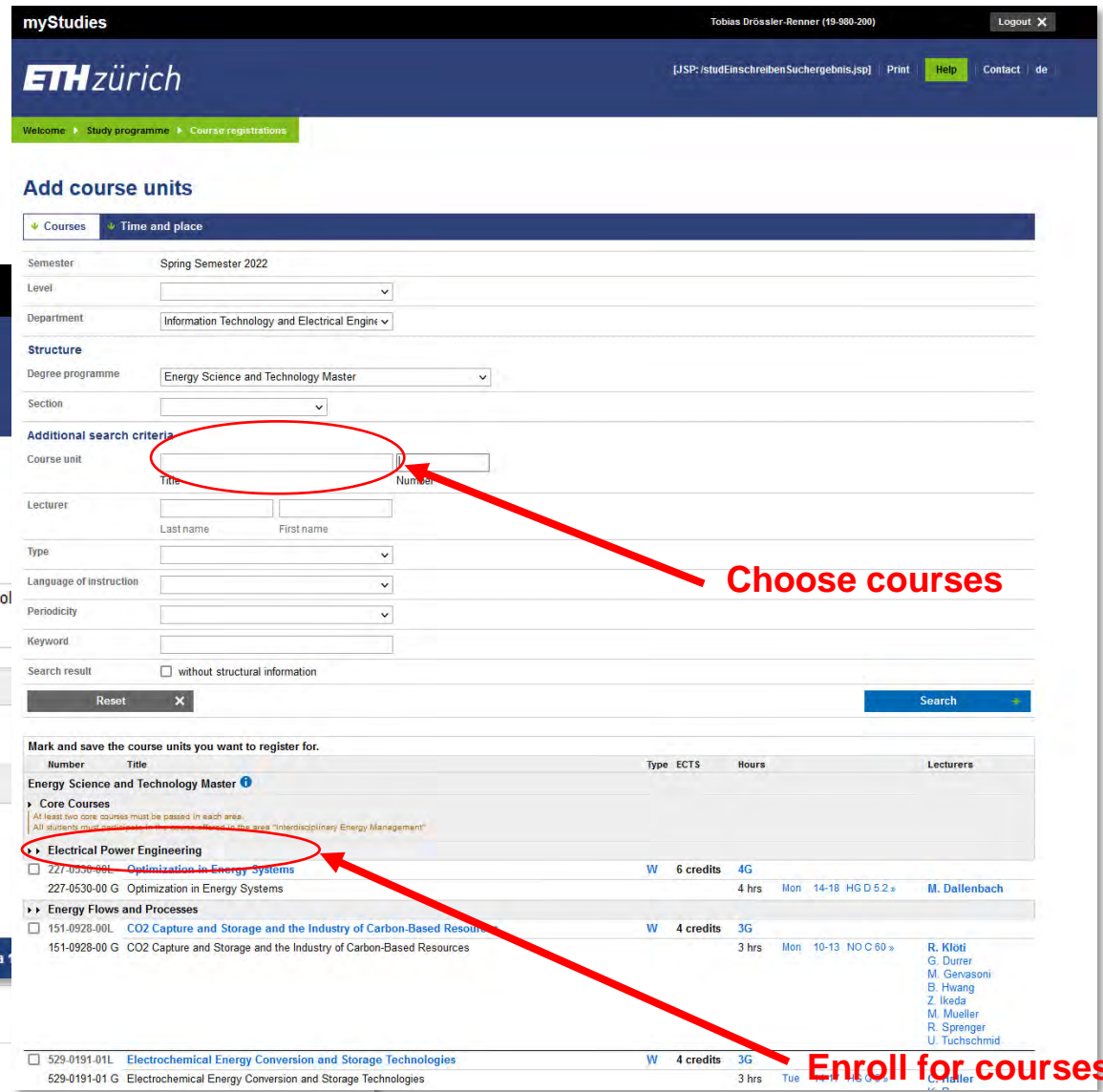
Allow your browser to remember your login information.

Support AMIV

myStudies: How to?



The image shows the 'myStudies' interface for ETH Zurich. The main heading is 'Course registrations'. On the left, there is a sidebar with navigation options: 'Study prog', 'Programme', 'Learning Units', 'Performance As...', and 'Contact'. The main content area shows the current semester as 'Spring Semester 2022' and the degree programme as 'Electrical Engin. + Information Technol'. A message states 'You have not registered for any course units.' Below this is a prominent blue button labeled 'Add learning units'. At the bottom, there is a footer with copyright information: '© 2010 ETH Zurich | Imprint | 21 January 2022 | I18N | Version 2022.1 (Spring) Beta'.



The image displays the 'Add course units' search and selection interface. The top section is a search form with the following fields: Semester (Spring Semester 2022), Level (dropdown), Department (Information Technology and Electrical Engine), Degree programme (Energy Science and Technology Master), and Section (dropdown). Under 'Additional search criteria', there are fields for Course unit (Title and Number), Lecturer (Last name and First name), Type, Language of instruction, Periodicity, and Keyword. A 'Search' button is located at the bottom right of the search form. Below the search form, there is a section titled 'Mark and save the course units you want to register for.' which contains a table of course units. The table has columns for Number, Title, Type, ECTS, Hours, and Lecturers. The course 'Electrical Power Engineering' is highlighted with a red circle and a red arrow pointing to it from the text 'Enroll for courses'. Another red circle highlights the 'Course unit' search fields, with a red arrow pointing to it from the text 'Choose courses'.

Number	Title	Type	ECTS	Hours	Lecturers
Energy Science and Technology Master					
Core Courses					
At least two core courses must be passed in each area. All students must pass the course offered in the area "Interdisciplinary Energy Management".					
Electrical Power Engineering					
<input type="checkbox"/> 227-0530-00L	Optimization in Energy Systems	W	6 credits	4G	
227-0530-00 G	Optimization in Energy Systems			4 hrs	Mon 14-18 HG D 5.2» M. Dalenbach
Energy Flows and Processes					
<input type="checkbox"/> 151-0928-00L	CO2 Capture and Storage and the Industry of Carbon-Based Resources	W	4 credits	3G	
151-0928-00 G	CO2 Capture and Storage and the Industry of Carbon-Based Resources			3 hrs	Mon 10-13 NO C 80» R. Klöti, G. Durrer, M. Gervasoni, B. Hwang, Z. Ikeda, M. Mueller, R. Sprenger, U. Tuchschnid
<input type="checkbox"/> 529-0191-01L	Electrochemical Energy Conversion and Storage Technologies	W	4 credits	3G	
529-0191-01 G	Electrochemical Energy Conversion and Storage Technologies			3 hrs	Tue 14-18 HG C 2» M. Durrer, Y. G.

The rule of 2/3

- **What is the Rule of 2/3?**

Exchange students need to take 2/3 of their courses from the department they have been admitted to.

- **Which courses can I take?**

For students of the D-ITET these are courses starting with "227-", some exceptions are being made for students coming from interdisciplinary programs – e.g., Biomedical Engineering.

- **Why does this rule exist?**

Each department has its own quota for admissions, we cannot permit for circumvention of this distribution by allowing study plans that are mainly based on other departments course offers.


Changing the learning agreement

- If your initial course selection has to be changed for any reason (overlapping courses, change of interest, limited number of available spaces) you must not only change enrolments in myStudies but please remember to **change the learning agreement** in [Mobility Online](#) too.
- An **invitation** to do so (if needed) will be sent by the student exchange office in the second week of the semester.
- **Verify** your new course selection with us, **before** submitting to Mobility Online.

Performance Assessments

Watch the Video on "Exams at ETH: Types, Registration & Deadlines" published under www.ethz.ch/how-to-eth

- There are 3 types of performance assessments:
 - **Session examination** (Winter session: January/February – Summer session: August), **Attention to registration/deregistration deadlines**
 - **End-of-semester examination (2 weeks before end of lectures until 2 weeks after end of lectures)**, **Attention to registration/deregistration deadlines**
 - Graded/ungraded **semester performance** (e.g. semester project or internship in industry (performance during semester), **Attention minimum/maximum allowed time/deadlines**
- Passed exams **cannot be re-taken**, you can **re-sit a failed exam once** (if you are still at ETH for the re-sit date)
- **Special rules may apply** regarding allowed (written) aids see the course catalogue (under "Performance assessment"), look at your personal exam schedule (myStudies for session exams) and make sure to ask your lecturer/examiner.



Information

Useful information

Counselling at ETH and the D-ITET

- **Course selection:** exchange@ee.ethz.ch
- **General questions regarding your arrival at ETH:** the [student exchange office](#)
- **Time management / motivation:** ETH [student coaching](#)
- **Difficult phases / personal problems:** the [psychological counselling service](#) (free of charge and confidential)

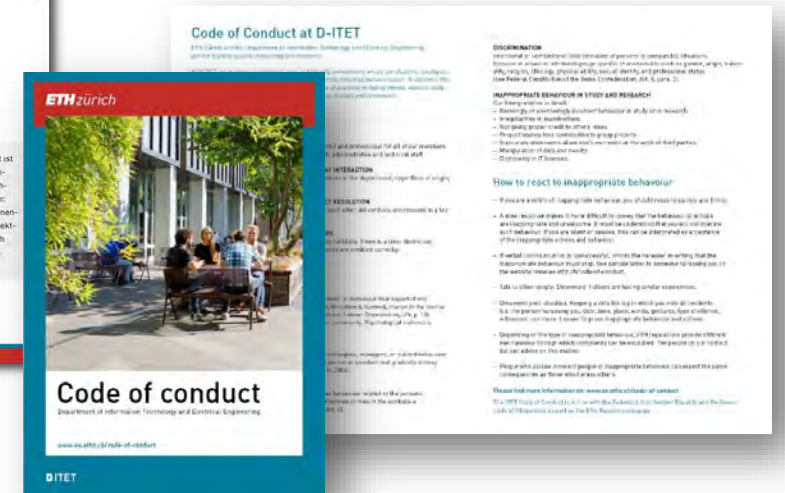
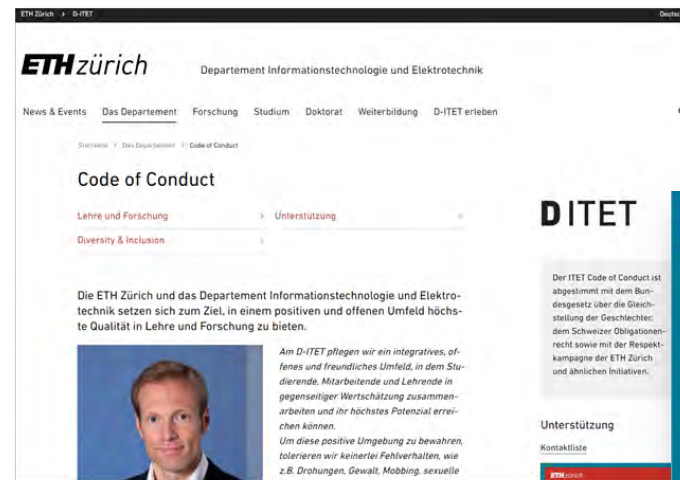
Code of conduct

« At D-ITET, we maintain an inclusive, open and friendly environment, where our students, employees and faculty can thrive and achieve their highest potential, based on mutual respect. To preserve this cordial environment, we do not tolerate misbehavior of any kind, including threats, violence, bullying, sexual harassment, discrimination, or dishonesty in study and in research. »

Prof. Klaas Enno Stephan, Head of Department

Further information on the Web:

- Our principles
- What is “inappropriate behavior”?
- How to react?
- Contacts / support



More details?

- **Our offices**

Reto Kreuzer: ETZ H 83

Audrey Djouadi: ETZ H 87

Please send an Email to fix an appointment (exchange@ee.ethz.ch)

- **This presentation**

Available tomorrow morning on www.ee.ethz.ch > Studies > Forms and Documents

Enjoy your studies at ETH!

