

Annual Report on Doctoral Studies

(First report to be filled with the Research Plan, then every 12 months until thesis submission)

Name of student: _____ Name of supervisor: _____
Beginning of doctoral studies: ____/____ (month/year) Name of co-examiner: _____
Date of last report: ____/____ (month/year) Date of research project submission: ____/____ (month/year)
Expected date of thesis submission: ____/____ (month/year)

It is recalled from the Ordinance on Doctoral Studies, the Ordinance governing scientific employees, and the Guidelines for research integrity and good scientific practice at the ETH, that:

- The objectives of doctoral studies are (i) to enable the doctoral student to acquire knowledge and skills in the field of the doctoral thesis, related disciplines and interdisciplinary areas, and (ii) to integrate the doctoral student into the scientific community.
- To the best of their abilities, the supervisor shall support the doctoral student in his/her effort to become an independent researcher.
- Doctoral students shall work for a minimum of 70% of their working time on their dissertation, the underlying research project and their doctoral studies.
- The supervisor ensures that the doctoral student is provided with sufficient supervision and materials and premises during the estimated duration of the project.
- The doctoral student must submit a written annual report on the progress of his/her work to the supervisor, and the supervisor provides immediate written feedback.
- Doctoral students are employed on a full-time basis, i.e. 100%.
- In cases of serious disagreement between the supervisor and the doctoral candidate, the head of the department will attempt to settle the dispute amicably.

With the exception of external theses, the supervisor guarantees that the doctoral student receives a remuneration (salary, stipend, fellowship, etc.) in accordance with the Ordinance governing scientific employees. This commitment to funding shall be valid until the date of thesis submission to the co-examiner. In exceptional cases (e.g. unsatisfactory performance), the commitment to funding may be terminated prematurely by the supervisor after written approval through the head of the department.

Progress of the work:

Improvements recommended, changes needed, measures to be taken:

Critical issues with no agreement on the measures to be taken:

Both parties are aware that the Head of Department and the Delegate of Doctoral Affairs are available and can be contacted (confidentially if desired) for advice or assistance related to any aspects of doctoral studies. The current contacts can be found at <https://www.mavt.ethz.ch/doctoral-studies/advice.html>

Date

Signature(s) of supervisor and
professor responsible for funding

Signature of doctoral student