

External Thesis project – Preparation for approval in DK**date of DK:**

Doctoral Student		Supervisor	
External Institution		External responsible	
Second advisor		Independent Professor	

Admission	Regular studies <input type="checkbox"/>	Extended studies <input type="checkbox"/>
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Tentative title of the doctoral thesis

Reason for the research outside ETH

Plan of activities at ETH

information about the timeline and finances of the doctoral studies

Documents:

- ETH form for doctoral thesis outside ETH
 Outline of proposed thesis

Signatures

Date

Signature Doctoral Student

Signature Supervisor

9. External thesis

At the Rector's request, the Department Conference approves/rejects permission for a doctoral thesis to be pursued outside the ETH Domain.

D-MAVT defines the following procedure and documents for the final decision in DK about an external thesis:

a) Confirmation that the external institution agrees to be bound by the provisions of ETH Zurich rules: "the external institution does not impose any order which would hinder the supervision of the doctoral candidate by the ETH supervisor or restrict timely publication of the research results". (Form "Thesis project outside the ETH Domain", part of the application's dossier).

b) Outline of proposed thesis (part of the application's dossier) with the title of the doctoral thesis.

c) Declaration of the company that the doctoral student is working for the doctoral thesis (definition of the time available for the research and courses) and declaration of the duties.

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d) The supervisor must provide in writing for the doctoral committee and the PK/DK:

- I. the reasons why the doctoral thesis should be pursued outside ETH,
- II. the name and function of an experienced and qualified person at the external institution who supervises the student at the external institution,
- III. a plan of the activities at ETH Zürich (credits, discussions, meetings with supervisor, milestones, etc.),
- IV. the name of an independent professor, not involved in the research, acting as second advisor,
- V. information about the timeline and finances of the doctoral studies.

e) The doctoral committee checks the documents and makes a recommendation for the PK/DK.

f) The list of the external theses is distributed to the PK/DK one week in advance.

g) Members of the DK have access to the dossier in the Doctoral Administration.

h) The supervisor or a suitable representative of the supervisor attends the PK and DK to summarize the case and answer potential questions.

Approval is granted, if the thesis topic requires that the project be pursued at an external institution and if all prerequisites are fulfilled. The DK decides about approval, rejection or postponement of the request and informs the Rector of the decision.