

Grading Guideline and Questionnaire for Student Research Projects

Project Facts

Title of Project

Type of Project

Bachelor Thesis

Semester Project

Master Thesis

Name of Student

Name of Supervisor

Grading Review

Practice for fair and transparent grading through out pd|z:

- Present your best and worst grading in a 3' pitch at the bi-yearly grading conference.
- Review and discuss your grading with others as indicated in the table.

	Bachelor Thesis	Semester Project	Master Thesis
Supervisor	G	G	G
Associate		R	R
Post-Doc	R		
Professor			R

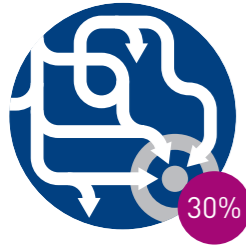
G = grading

R = review

First Reviewer

Second Reviewer

Approach



Literature Analysis

- Did the student know about and understand the state of the art?
- Was the student able to identify the key challenges?

Method for Solving a Problem

- Did the student consciously select and apply approaches to solve a problem?
- Did the student apply a wide variety of approaches?
- Did the student carefully select approaches with respect to cost and benefit?

Familiarity with Theory

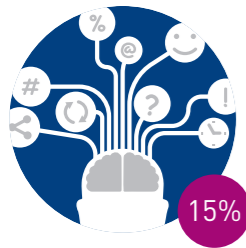
- Was the student able to autonomously understand and apply the relevant theory?
- Did the student incorporate and combine knowhow from a wide range of disciplines?
- Did the student consider unknown fields?

I like...

I wish...

Grade

Attitude



Personal Development

- Did the student develop new competences and skills during the course of the project?
- Did the student incorporate the supervisor's inputs and feedback well?

Independence

- Did the project proceed towards a "good" direction without frequent interventions of the supervisor?
- Did the student keep the supervisor up to date (transparency)?
- Did the student realize where he/she needed help and approached the right sources?

Motivation

- Was the student passionate about the project?
- Was the student persistent?
- Did the student show a positive mindset?

Organization

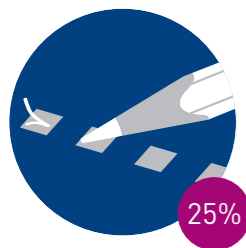
- Were appointed meetings and deadlines followed?
- Was the student always well prepared for meetings?
- Was the student able to autonomously plan his/her work and the next steps?

I like...

I wish...

Grade

Results



Achievement of Goals

- Do the results meet the predefined goals?
- Do the results exceed the predefined goals?

Quality of Results

- Do the results seem to be correct?
- Do the results build a complete/enclosed package of information?
- Can the results be used for subsequent processing without additional effort?

Critical Discussion of Results

- Are the results critically analyzed and verified?
- Are the results contextualized in the state of the art, theory and set goals?
- Is a highly generalized conclusion deduced from the results with proposition a of new approaches?

Originality

- Are the results original or unique?
- Do the results amaze?

I like...

I wish...

Grade

Documentation



Clarity of Report

- Does the report cover all relevant topics?
- Does the report contain only relevant topics?
- Is the report well structured (red thread)?

Form of Report

- Is the text divided into clear, comprehensive micro-structures with precise statements?
- Are graphics and visualizations of high quality as well as reasonably used?
- Does the report look clean and professional?

Usability of Files

- Are all relevant files and data available?
- Are all files and data well organized, categorized and commented if necessary?

Souvenir

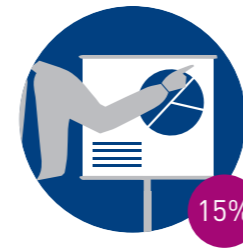
- Is a good looking and representative souvenir provided?

I like...

I wish...

Grade

Presentations



Clarity of Presentation

- Did the presentation tell a traceable story with essence and logical structure?

Formal Presenting Skills

- Was the student able to orally communicate the content in a comprehensible and fluent way?

Quality of Media

- Was media (visual and physical) used in a efficient and meaningful way?
- Did the media look clean and professional?

Response to Questions

- Was the student able to answer questions competently?

Intermediate presentation

I like...

I wish...

Final presentation

I like...

I wish...

Grade

Overall

Additional comments...

Grade