**Travel grants**

**General information**

The MIM Program provides four travel grants per year to support senior PhD students presenting their work at scientific conferences in Switzerland or in other countries. The Steering Committee selects upon the selection criteria below.

**Eligibility/selection criteria**

* Eligible applicants should be in the third or fourth year of their PhD.
* The conference must be relevant for the PhD topic.
* The applicant must be selected to present the research project as oral presentation or poster presentation as first author.

Those applicants selected to receive a travel grant will be notified 2-3 weeks after the application deadline. Recipients of the MIM travel grant should include the MIM and the LSGZG logo on their presentation or poster.

Should unforeseen events prevent a selected student from attending the meeting, the recipient must notify the program coordinator immediately.

**Travel / allowable expenses**

The maximal contribution per grant is CHF 300.- This can include registration fee, part of the travel or accommodation costs. Only transportation at economy rate to and from the conference/meeting place (direct route) is covered. Original receipts and conference attendance confirmation must be submitted to the program coordinator within 10 days after the completion of the travel.

**Application**

Applications should be submitted as a single file in PDF-format by email at least two months before the start of the conference to jzingg@ethz.ch and must include the following:

1. completed travel grant application form signed by the applicant and the supervisor
2. cover letter
3. copy of the abstract of project/poster
4. budget outline of the expenses

Application deadlines are February 1, May 1, August 1 or November 1.

**MIM PhD Program student travel grant application form**

**Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Currently registered at: \_\_\_\_\_\_\_\_\_ Institute: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Supervisor’s name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Year/semester: \_\_\_\_\_\_\_\_\_\_\_\_\_ Expected degree completion date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ e-mail address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please provide following information**

1. Name conference/meeting: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. Location (city, country): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. Website: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5. Have you submitted an abstract as first author? Yes No 

6. Has your abstract been selected as oral presentation? Yes No Not yet 

7. Have you received a LSZGS travel grant in the past? Yes No 

If yes, when (year)? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

8. Are you requesting additional funds from other organizations or from your institution? Yes No 

If yes, please indicate from whom and the amount requested: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date / Signature of applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date / Signature of supervisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_