

This English translation is for information purposes only. The original German version is the legally binding version.

Programme Regulations 2021 – English Translation

for the Continuing Education Programme

Master of Advanced Studies ETH in Technology and Public Policy (MAS ETH TPP)

at the Department of Humanities, Social and Political Sciences
of 18 May 2021¹ (as of 05.03.2024)

The ETH Zurich Executive Board,

Pursuant to Art. 4, Para. 1, Lit. a of the ETH Zurich Organisation Ordinance (Organisationsverordnung ETH Zürich) of 16 December 2003²

decrees:

1. Section: General Provisions

Art 1. Subject Matter

¹ These Programme Regulations set out the conditions under which the continuing education programme "Master of Advanced Studies ETH in Technology and Public Policy (MAS ETH TPP)", hereinafter referred to as the continuing education programme, can be obtained at ETH Zurich.

² The continuing education programme is assigned to the Department of Humanities, Social and Political Sciences (D-GESS) and is conducted by the Institute of Science, Technology and Policy (ISTP).

Art 2. Title

¹ Upon successful completion of the continuing education programme ETH Zurich awards the title: "Master of Advanced Studies ETH in Technology and Public Policy" (Abbreviated: MAS ETH TPP)

Art 3. Management of the Continuing Education Programme

¹ The leadership and management of the continuing education programme (management) is responsible for the following tasks:

- a. representing the continuing education programme internally and externally;
- b. maintaining the connection to D-GESS;
- c. managing finances, personnel, and facilities;
- d. overseeing the curriculum and ensuring the coordination and implementation of teaching.

¹ Issue with amendment in accordance with the resolution of the Department Conference D-GESS of 05.03.2024

² RSETHZ 201.021

² The management consists of the programme director, the deputy programme director, and the programme manager.

³ The programme director and deputy programme director are appointed by D-GESS.

⁴ The programme manager is appointed by the programme director.

Art 4. Credit System

¹ The programme follows a credit system aligned with the European Credit Transfer and Accumulation System (ECTS). ETH Zurich deploys the ECTS in accordance with the Rector's Credit System Guidelines (Richtlinien zum Kreditsystem).

² ECTS credits describe the average student workload required for academic achievement.

³ One credit corresponds to a workload of 25-30 hours, encompassing all study-related activities necessary to earn credits.

⁴ Credits are only awarded for satisfactory performance. A performance is deemed satisfactory if it is graded at least 4 or assessed as "passed".

⁵ D-GESS maintains a record of the credits earned by all participants in the continuing education programme.

2. Section: Target Group, Content, Scope, Structure, and Completion of the Continuing Education Programme

Art 5. Target Group

¹ The continuing education programme is primarily aimed at individuals with a university Master's degree in natural and engineering sciences, as well as individuals from other disciplines with professional experience at the interface of science, technology, and policy.

Art 6. Scope, Duration, and Study Time Limit

¹ To successfully complete the continuing education programme, at least 60 credits must be earned.

² The continuing education programme typically lasts three semesters full-time or four semesters part-time³.

³ The maximum permissible study duration is three years. In justified cases, the programme director may extend the permitted study duration by a maximum of one additional year upon request.

Art 7. Categories and Credit Points per Category

¹ The continuing education programme is divided into three categories. The total required 60 credits must be earned in the following categories:

- | | |
|--|-------------------|
| a. Compulsory Modules | 30 credits |
| 1. CAS ETH in Technology and Public Policy: Policy Process (15 credits) | |
| 2. CAS ETH in Technology and Public Policy: Impact Analysis (15 credits) | |
| b. Electives | 15 credits |
| c. Master Thesis (Policy Analysis Project) | 15 credits |

² Details on the categories are regulated in Art. 8 and 9 (Master Thesis).

³ Version in accordance with the resolution of the D-GESS Department Conference of 05.03.2024

Art 8. Special Provisions for Categories

¹ The "Compulsory Modules" category (Art. 7 para. 1a) includes the continuing education certificates "CAS ETH TPP: Policy Process" and "CAS ETH TPP: Impact Analysis". Separate regulations exist for both CAS⁴.

² The modules available for selection from the ETH course catalogue in the category 'Electives' (Art. 7 para. 1b) are published on the website of the continuing education programme. The modules chosen by the individual students require the approval of the programme management.

Art 9. Master Thesis

¹ The Master Thesis is an independent research project supervised by a faculty member at ETH Zurich.

² Students must have earned at least 30 credits in the "Compulsory Modules" and "Electives" categories (Art. 7 para. 1) before starting the Master Thesis⁵.

³ The student submits a proposal for the thesis topic to the supervisor. The topic should generally be related to the student's workplace and the supervisor's research activities.

⁴ The programme management sets the start date and evaluation criteria. The supervisor assigns a grade to the Master Thesis.

⁵ The thesis must be completed within 26 weeks. Late submissions are considered failed. In justified cases, the programme management may grant an extension.

⁶ The Master Thesis is passed with a minimum grade of 4.

⁷ If the Master Thesis is not passed, the supervisor defines the conditions under which a sufficient grade can be achieved.

⁸ A passed Master Thesis cannot be repeated.

Art 10. Learning Units, Performance Assessment

¹ The programme management determines the learning units for the programme each semester in the course catalogue⁶. The details in the course catalogue are binding.

² The modalities of performance assessments for the individual learning units are specified in the course catalogue.

³ A failed performance assessment may only be repeated once.

⁴ A passed performance assessment cannot be repeated.

Art 11. Recognition of Previously Earned Academic Achievements

¹ Credits that have already been credited towards another degree at ETH Zurich or at another university can be credited towards the continuing education programme if they were acquired no more than five years ago and the content is deemed creditable by the programme management. The following also applies:

a) The Master Thesis cannot be credited.

b) CAS belonging to the 'compulsory modules' category (Art. 7) are recognised, provided that the

⁴ RSETHZ 333.1200.70 and RSETHZ 333.1200.75

⁵ Version in accordance with the resolution of the D-GESS Department Conference of 05.03.2024

⁶ www.vvz.ethz.ch

respective CAS was completed no more than five years ago and the CAS has not already been credited towards another (Master's) degree.

- c) In the 'elective modules' category, another CAS completed at ETH Zurich can be credited, provided that the CAS was completed no more than five years ago and the CAS has not already been credited towards another (Master's) degree.

² Re-attendance of a course unit already attended as part of a previous degree at ETH Zurich, including taking the performance assessment, is only possible in justified exceptional cases and with the permission of the programme director.

Art 12. Diploma and Diploma Supplement

After fulfilling the requirements specified in Art. 6, an ETH diploma pursuant to Art. 2 and a diploma supplement in accordance with the guidelines of the Swiss University Rectors' Conference (swissuniversities) will be issued.

3. Section: Admission and Enrolment

Art 13. Admission Requirements, Selection Procedure

¹ Admission to the continuing education programme may be granted to those who:

- a. Hold a Master's degree from ETH Zurich or an equivalent recognised degree from another university in natural and engineering sciences (including mathematics, architecture, medicine, and life sciences); and
- b. Have relevant professional experience for the continuing education programme.

² Applicants who do not meet the requirements of paragraph 1 may exceptionally be admitted in accordance with Art. 13, para. 2 of the ETH Zurich Continuing Education Ordinance⁷ (Weiterbildungsverordnung ETH Zürich).

³ Admission is based on the applicant's personal dossier. The selection procedure may be supplemented by an interview with the management.

⁴ The management assesses whether the admission requirements are met by individual applicants. The programme director decides on admission to the continuing education programme.

⁵ Admission is not possible if the applicant has already completed at least one compulsory module in accordance with Art. 7 and the start of the first compulsory module was more than 4 years ago.

⁶ There is no entitlement to admission to the continuing education programme.

Art 14. Enrolment, Registration, Number of Participants

¹ Participants in the continuing education programme are enrolled through the School for Continuing Education.

² Participants register at the School for Continuing Education.

³ The School for Continuing Education defines the formalities for application, enrolment, and registration.

⁴ The number of participants in the continuing education programme may be limited upon request of the programme director by the Rector of ETH Zurich.

⁷ SR 414.134.1

Art 15. Tuition Fees and Costs

¹ Students are required to pay tuition fees and a cost contribution in accordance with Art. 6, para. 1 and 3 of the ETH Domain Fees Ordinance⁸ (Gebührenverordnung ETH-Bereich).

² The amount of the cost contribution is determined by the ETH Executive Board upon request of the programme management.

Art 16. Exclusion from the Continuing Education Programme

Participants will be excluded from the continuing education programme if:

- a. they can no longer achieve the required number of credits under Art. 7 due to:
 1. Failure in performance assessments; or
 2. Exceeding the maximum permitted study duration; or
- b. They fail to pay the tuition fees and/or cost contribution.

4. Section: Final Provisions

Art 17. Legal Remedies

Decisions issued under these regulations may be appealed in accordance with the Federal Act on Administrative Procedure⁹ (Bundesgesetzes über das Verwaltungsverfahren).

Art 18. Special Cases

The programme director regulates all cases that are not or not sufficiently covered by these regulations or other relevant ordinances and directives.

Art 19. Entry into Force

These regulations come into force on 1 July 2021.

On behalf of the Executive Board of ETH Zurich

The President: Joël Mesot

The Secretary-General: Katharina Poiger Ruloff

⁸ SR 414.131.7

⁹ SR 172.021